

## **PUBLIC SAFETY MEETING**

**August 5, 2025**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 5, 2025 at 2:30 PM.

### **Present:**

Marte Sauerbrey	Chair, Legislator
Barb Roberts	Legislator
William Standing	Legislator
Brian Cain	Director, Probation
Undersheriff Richard Hallett	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator
Peter DeWind	County Attorney

### **Guest:**

Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator
Katie Chandler	Deputy Treasurer
Laura Schurter	Chief Accountant

### **Absent:**

Sheriff Gary Howard	Sheriff's Office
William Ellis	Deputy Director, Emergency Services
Keith Flesher	Chair, Public Safety

### **APPROVAL OF MINUTES:**

*Approval of June 3, 2025 and July 8, 2025 minutes will be carried over to the September 2025 Meeting due to lack of Quorum.*

### **PROBATION – Brian Cain:**

### **FINANCIAL:**

- 2025 Budget is on track.
- 2026 Budget due:
  - Maintain the zero increase except for the contracting services with Family and Children services for sex offender treatment.

### **OLD BUSINESS:**

- Training: Staff attended the Annual Probation Officer's Association (POA) conference in Rochester last week. Director Cain is being considered for attending the FBI Leadership Certification Course. He was also appointed to an advisory panel for NYS.

- Juvenile Delinquency Services: There were two tickets for July, there were also three additional JDATs received after June's meeting. Up to 28 year to date.
- Two Youth currently in juvenile sex offender treatment.
- WWP: Have been working; numbers are back up. Averaging 8-9 probationers a day on crew.
- Investigations: continue to rise. As of today there are 63 cases.
- Supervision: continue to rise. Over 200 people currently.
- Violations: 10 have violated.

**NEW BUSINESS:**

- Probation is still unable to secure staff willing to complete the fire setting assessment.
- Electronic Monitoring: Amendment to Buddi Contract, reduce the pricing because our use has increased by \$3/day for the alcohol and GPS. 12 people on Electronic Monitoring.

**PERSONNEL:**

- One Vacant Probation Officer 1 position exists.

**RESOLUTIONS:**

- Resolution to Amend the Contract between the Tioga County Probation Department and Buddi US, LLC

*\*\*Resolution will need to move forward to the Legislative Worksession due to lack of Quorum*

**OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:****FINANCIAL:**

- 2025 Budget is on track:
- 2026 Budget due:
  - Moving some funds out of an equipment line in to a training line; Everything else is staying the same.

**OLD BUSINESS:**

- Radio Project: The final acceptance was signed for the construction at Richford site. The tower, shelter and generator are fully in place. Within the next few months the utilities will be connected to that. Consultant Frank Yoder has been working on the Utility Plan. Site prepped at Nichols; shelter and generator there this morning. Did some land clearing at the Spencer site; tower should be up by the end of August. Had an engineer look at some things at the Popple Hill tower; redid some of the structural assessments. Will be using Broome County dish; saving money. Getting closer to channel layout plans and ordering radio subscriber units.
- CAD Project: No changes.
- EMS: Some changes to the "EMS Coordinator" position.

- Emergency Management: Newark Valley experienced some flooding. We have a date set with NYS DHSES for our CEPA update. Tioga County Fair is 8/5/25 – 8/9/25.
- Threat Assessment Team: Continuing to meet and hear cases and discussed future trainings. Launched our reporting app in the app store for download; good resource for our office.
- Fire: There was significant flooding in Newark Valley on 7/13/25; local responders did a great job at making rescues. Director Cornelius and Deputy Director Ellis attended a NYS Responder Wellness Symposium in Cortland.
- Strategic Planning: Awaiting the new radio console upgrade. Radio project moving along. Identifying the closed bridges to update response plans.

**NEW BUSINESS:**

- None.

**PERSONNEL:**

- None.

**RESOLUTIONS:**

- Execute Addendum to Lease and Easement Agreement of Property located at Prospect Hill Road, Waverly, New York to Maintain an Access Road for the Radio Tower Project
- Award Bid for Tree and Vegetation Removal – Prospect Hill Road, Barton, NY Communications Tower
- Reclassify Vacant Part-Time Assistant Fire Coordinator Position

*\*\*Resolution will need to move forward to the Legislative Worksession due to lack of Quorum*

**CORONER – Bob Williams:****FINANCIAL:**

- 2026 Budget due:
  - \$17,030 Increase.

**SHERIFF – Undersheriff Richard Hallett:****FINANCIAL:**

- 2025 Budget is on track: a little short. No Feds at all in the Jail. Revenues are \$203,691.09 which is 41% of the budget. Expenditures are at \$6,939,902.93 which is 58% of the budget. Inmate Boarders are \$88,398.74 which is 59% of the budget.
- 2026 Budget due: \$114,000 increase.

**OLD BUSINESS:**

- Jail Camera replacement project ongoing.
- Adding two cameras to the parking lot.

- Thermal imaging drone for search and rescue being planned. Two operators already certified.
- Average daily population for inmates for July 2025 was 58.

**NEW BUSINESS:**

- Jail tablets have been installed & issued.
- Vesta and Aware program installed, seems to be going well.
- K9 Program; anticipated implementation beginning of next year.
- Active vacancies; PT Cook. Keeping it funded.

**PERSONNEL:**

- Update of Vacancies:
  - Civil – all Positions are filled.
  - Corrections –
    - One Vacant Part Time Cook Position.
    - Three Corrections Officers on Light Duty.
    - One on Military Deployment.
  - Road Patrol –
    - Five Open Deputy Positions.
    - One Deputy on Light Duty.
  - E911 – Two Vacant E911 Dispatcher Positions. One Application to be reviewed.
  - Records – all positions are filled.
  - Administration – all positions are filled.

**RESOLUTIONS:**

- None.

**EXECUTIVE SESSION**

Probation Director Brian Cain made a motion, seconded by Legislator Standinger, to go into executive session at 3:26 PM to discuss Personnel Issues. In attendance was Legislator Roberts, Legislator Standinger, Legislature Clerk Cathy Haskell; Legislator Chair Sauerbrey; and County Administrator Jackson Bailey.

Legislator Roberts motioned to adjourn Executive Session at 3:47 PM, seconded by Legislator Standinger.

Respectfully Submitted,

*Donna Gilligan*

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

08/05/25