



FINANCE, LEGAL & SAFETY COMMITTEE

November 10, 2026

10:30 A.M.

- APPROVAL OF MINUTES: October 13, 2026
- FINANCIAL
  - Safety
  - Law
- OLD BUSINESS
  - Litigation and Claims
- NEW BUSINESS
  - N/A
- PERSONNEL
  - 3<sup>rd</sup> Assistant County Attorney Vacancy
- RESOLUTIONS
  - SALARY FOR PART-TIME ASSIGNED COUNSEL PARALEGAL ASSIGNED COUNSEL OFFICE
- PROCLAMATIONS
  - N/A
- EXECUTIVE SESSION
  -
- ADJOURNMENT

## Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 [www.TiogaCountyNY.com](http://www.TiogaCountyNY.com)



### FINANCE, LEGAL AND SAFETY COMMITTEE

October 13, 2026

10:30 A.M.

#### ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Flesher, Rose, Cantella, Bunce, Brown

Staff: Legislative Clerk Haskell, County Attorney DeWind, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, Deputy Treasurer Staggs, District Attorney Martin, Public Defender Arcesi

Guest(s): N/A

**APPROVAL OF THE MINUTES:** Legislator Bunce asked for a motion to approve September 15, 2026, minutes. Legislator Monell made the motion seconded by Legislator Brown and was unanimously carried.

**FINANCIAL:** Safety and Legal's budgets are tracking well. Continuing to monitor outside counsel and translation costs.

#### OLD BUSINESS:

- **Litigation and Claims:** Continuing to manage and monitor claims. Claim challenging a criminal prosecution was finally resolved after many motions in a variety of courts. Continuing to work on finalizing this year's In Rem action which will be brought to the Legislature when complete.
- **PESH Inspection Follow-Up:** Safety Officer Holbrook discussed the voluntary inspection process and the positive results.
- **NYMIR Risk Management Review Follow-Up:** There was a brief discussion on a potential recommendation regarding building safety

#### NEW BUSINESS:

- **Automated External Defibrillator (AED) Purchase:** Safety Officer Holbrook reviewed how funds are being saved and the need for this equipment.
- **Empire State Safety Conference:** Ms. Holbrook will be attending this conference from October 21 through October 22, 2026.

#### PERSONNEL

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- 3rd Assistant County Attorney Vacancy: This position remains open due to a lack of candidate interest. Discussion on budgetary options and implications if converted to a full-time position.

RESOLUTIONS: APPROPRIATION OF FUNDS AND MODIFICATION OF THE 2026 BUDGET COUNTY ATTORNEY, MODIFY 2026 BUDGET AND APPROPRIATION OF FUNDS SAFETY OFFICE, AUTHORIZE AMENDED CONTRACT BETWEEN NYS OFFICE OF INDIGENT LEGAL SERVICES AND TIOGA COUNTY, and TRANSFER OF FUNDS 2026 BUDGET MODIFICATION DISTRICT ATTORNEY were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 11:27 A.M.

Respectfully submitted,

*Peter DeWind*

County Attorney



# Tioga County, New York

## Tioga County 2026 SAFETY BUDGET REPORT

FOR 2026 12

|                                      | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USE/COL |
|--------------------------------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|----------------|
| <b>CI Liability Insurance Fund</b>   |                    |                      |                   |            |              |                     |                |
| <b>CI8042 504 Coordinator/Safety</b> |                    |                      |                   |            |              |                     |                |
| CI8042 424010 Interest And Earn      | 0                  | 0                    | 0                 | -10,130.81 | .00          | 10,130.81           | 100.0%         |
| CI8042 510010 Fulltime               | 63,188             | 0                    | 63,188            | 49,727.04  | .00          | 13,460.96           | 78.7%          |
| CI8042 520190 Nursing Equipment      | 0                  | 1,120                | 1,120             | .00        | .00          | 1,120.00            | .0%            |
| CI8042 540070 Car Maintenance        | 1,000              | 0                    | 1,000             | 297.99     | .00          | 702.01              | 29.8%          |
| CI8042 540140 Contracting Servi      | 164,500            | 0                    | 164,500           | 108,975.90 | 53,924.10    | 1,600.00            | 99.0%          |
| CI8042 540140 M7674 Contracting      | 0                  | 14,763               | 14,763            | 14,394.87  | 368.41       | .00                 | 100.0%         |
| CI8042 540220 Automobile Fuel        | 200                | 0                    | 200               | .00        | .00          | 200.00              | .0%            |
| CI8042 540340 Literature             | 50                 | 0                    | 50                | .00        | .00          | 50.00               | .0%            |
| CI8042 540410 Nursing Supplies       | 2,000              | 0                    | 2,000             | 980.06     | .00          | 1,019.94            | 49.0%          |
| CI8042 540420 Office Supplies        | 400                | 0                    | 400               | 162.09     | .00          | 237.91              | 40.5%          |
| CI8042 540480 Postage                | 75                 | 0                    | 75                | .74        | .00          | 74.26               | 1.0%           |
| CI8042 540640 Supplies (Not Off      | 600                | 0                    | 600               | 360.36     | .00          | 239.64              | 60.1%          |
| CI8042 540733 Training/All Othe      | 2,500              | -1,120               | 1,380             | 584.74     | .00          | 795.26              | 42.4%          |
| CI8042 581088 State Retirement       | 9,040              | 0                    | 9,040             | 9,077.67   | .00          | -37.67              | 100.4%*        |
| CI8042 583088 Social Security F      | 4,854              | 0                    | 4,854             | 3,565.30   | .00          | 1,288.70            | 73.5%          |
| CI8042 584088 Workers Compensat      | 1,145              | 0                    | 1,145             | 995.19     | .00          | 149.81              | 86.9%          |
| CI8042 585588 Disability Insura      | 55                 | 0                    | 55                | 46.62      | .00          | 8.38                | 84.8%          |
| CI8042 586088 Health Insurance       | 18,101             | 0                    | 18,101            | 24,827.46  | .00          | -6,726.46           | 137.2%*        |
| CI8042 588988 Eap Fringe             | 15                 | 0                    | 15                | 12.39      | .00          | 2.61                | 82.6%          |
| TOTAL 504 Coordinator/Safety         | 267,723            | 14,763               | 282,486           | 203,877.61 | 54,292.51    | 24,316.16           | 91.4%          |
| TOTAL Liability Insurance Fund       | 267,723            | 14,763               | 282,486           | 203,877.61 | 54,292.51    | 24,316.16           | 91.4%          |
| TOTAL REVENUES                       | 0                  | 0                    | 0                 | -10,130.81 | .00          | 10,130.81           |                |
| TOTAL EXPENSES                       | 267,723            | 14,763               | 282,486           | 214,008.42 | 54,292.51    | 14,185.35           |                |
| GRAND TOTAL                          | 267,723            | 14,763               | 282,486           | 203,877.61 | 54,292.51    | 24,316.16           | 91.4%          |

\*\* END OF REPORT - Generated by Freyvogel, Christine \*\*



# Tioga County, New York

## **Tioga County** **2026 COUNTY ATTORNEY BUDGET REPORT**

FOR 2026 12

|                                 | ORIGINAL<br>APPROP | TRANFRS/<br>ADJSTMTS | REVISED<br>BUDGET | YTD. ACTUAL       | ENCUMBRANCES    | AVAILABLE<br>BUDGET | PCT<br>USE/COL |
|---------------------------------|--------------------|----------------------|-------------------|-------------------|-----------------|---------------------|----------------|
| <b>A General Fund</b>           |                    |                      |                   |                   |                 |                     |                |
| <b>A1420 Law</b>                |                    |                      |                   |                   |                 |                     |                |
| A1420 412706 Shared Services-At | -50,079            | 0                    | -50,079           | -15,124.12        | .00             | -34,954.88          | 30.2%*         |
| A1420 510010 Full Time          | 190,013            | 0                    | 190,013           | 150,700.30        | .00             | 39,312.70           | 79.3%          |
| A1420 510020 Part Time/Temporar | 43,098             | 0                    | 43,098            | 34,181.14         | .00             | 8,916.86            | 79.3%          |
| A1420 520090 Computer           | 0                  | 314                  | 314               | 314.41            | .00             | .00                 | 100.0%         |
| A1420 520200 Office Equipment   | 450                | -393                 | 57                | .00               | .00             | 56.59               | .0%            |
| A1420 540000 Contract Expense   | 500                | 0                    | 500               | 136.67            | 303.35          | 59.98               | 88.0%          |
| A1420 540010 Advertising        | 250                | 0                    | 250               | 225.00            | .00             | 25.00               | 90.0%          |
| A1420 540040 Books              | 1,500              | 0                    | 1,500             | .00               | .00             | 1,500.00            | .0%            |
| A1420 540180 Dues               | 2,400              | 0                    | 2,400             | 1,053.40          | .00             | 1,346.60            | 43.9%          |
| A1420 540330 Legal Fees         | 65,000             | 18,844               | 83,844            | 42,605.00         | 7,200.00        | 34,038.75           | 59.4%          |
| A1420 540331 Legal Fees-Adolesc | 1,500              | 0                    | 1,500             | 1,000.00          | .00             | 500.00              | 66.7%          |
| A1420 540390 Mileage Expense    | 500                | 0                    | 500               | 242.15            | .00             | 257.85              | 48.4%          |
| A1420 540420 Office Supplies    | 510                | 0                    | 510               | 208.05            | .00             | 301.95              | 40.8%          |
| A1420 540480 Postage            | 150                | 350                  | 500               | 323.28            | .00             | 176.72              | 64.7%          |
| A1420 540485 Printing/Paper     | 400                | 0                    | 400               | 26.03             | .00             | 373.97              | 6.5%           |
| A1420 540620 Software Expense   | 0                  | 79                   | 79                | 79.00             | .00             | .00                 | 100.0%         |
| A1420 540731 Training/State Req | 1,500              | -350                 | 1,150             | 494.00            | .00             | 656.00              | 43.0%          |
| A1420 581088 State Retirement F | 33,351             | 0                    | 33,351            | 17,302.53         | .00             | 16,048.47           | 51.9%          |
| A1420 583088 Social Security Fr | 17,908             | 0                    | 17,908            | 13,227.06         | .00             | 4,680.94            | 73.9%          |
| A1420 584088 Workers Compensati | 4,223              | 0                    | 4,223             | 2,985.57          | .00             | 1,237.43            | 70.7%          |
| A1420 585588 Disability Insuran | 202                | 0                    | 202               | 93.24             | .00             | 108.76              | 46.2%          |
| A1420 586088 Health Insurance F | 66,779             | 0                    | 66,779            | 73,209.57         | .00             | -6,430.57           | 109.6%*        |
| A1420 588988 Eap Fringe         | 54                 | 0                    | 54                | 37.17             | .00             | 16.83               | 68.8%          |
| <b>TOTAL Law</b>                | <b>380,209</b>     | <b>18,844</b>        | <b>399,053</b>    | <b>323,319.45</b> | <b>7,503.35</b> | <b>68,229.95</b>    | <b>82.9%</b>   |
| <b>TOTAL General Fund</b>       | <b>380,209</b>     | <b>18,844</b>        | <b>399,053</b>    | <b>323,319.45</b> | <b>7,503.35</b> | <b>68,229.95</b>    | <b>82.9%</b>   |
| <b>TOTAL REVENUES</b>           | <b>-50,079</b>     | <b>0</b>             | <b>-50,079</b>    | <b>-15,124.12</b> | <b>.00</b>      | <b>-34,954.88</b>   |                |
| <b>TOTAL EXPENSES</b>           | <b>430,288</b>     | <b>18,844</b>        | <b>449,132</b>    | <b>338,443.57</b> | <b>7,503.35</b> | <b>103,184.83</b>   |                |
| <b>GRAND TOTAL</b>              | <b>380,209</b>     | <b>18,844</b>        | <b>399,053</b>    | <b>323,319.45</b> | <b>7,503.35</b> | <b>68,229.95</b>    | <b>82.9%</b>   |

\*\* END OF REPORT - Generated by Freyvogel, Christine \*\*

REFERRED TO:

FINANCE, LEGAL & SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -26

SALARY FOR PART-TIME  
ASSIGNED COUNSEL PARALEGAL  
ASSIGNED COUNSEL OFFICE

WHEREAS: The part-time Paralegal (Assigned Counsel Program) currently receives an annual salary of \$35,000; and

WHEREAS: Pursuant to Section 212 of the New York State Retirement and Social Security Law, \$35,000 is the current annual earnings limitation applicable to certain service retirees under age 65 who return to public employment while continuing to receive their retirement allowance; and

WHEREAS: By Resolution No. 418-25, the part-time Paralegal (Assigned Counsel Program) elected not to receive the Management/Confidential salary increase effective January 1, 2026 in order to remain within the applicable earnings limitation; and

WHEREAS: Stephanie Carrigg has elected not to receive the Management/Confidential salary increase effective January 1, 2027, in order to remain within the applicable earnings limitation; therefore be it

RESOLVED: That the annual salary of Stephanie Carrigg, part-time Paralegal (Assigned Counsel Program) shall remain at \$35,000 effective January 1, 2027, and she shall not receive the Management/Confidential salary increase otherwise applicable on that date; and be it further

RESOLVED: That any future adjustment to Stephanie's current salary shall be subject to authorization by the Tioga County Legislature and applicable provisions of the New York State law.