

Office of the Legislative Clerk



Legislative Support Minutes

March 5, 2026

1:00 p.m.

ATTENDANCE

Legislators: Legislators Aronstam, Brown, Cantella, Ciotoli, Flesher, Monell, Rose, and Standinger were present with Legislator Bunce being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Graven, County Administrator Bailey, Personnel Officer Parke, and County Treasurer Roberts.

Guests:

Matt Freeze, Reporter, Morning Times

APPROVAL OF MINUTES

Legislator Flesher made the motion, seconded by Legislator Cantella to approve the February 5, 2026 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2026 YTD Budget Reports: Legislative Clerk Haskell reported 12.9% utilization noting no budgetary issues or concerns.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for February. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
February	646	\$2,333,212.98	187	\$41,489.05
7 Rejected AP Invoices	<ul style="list-style-type: none"> • Incorrect remittance address chosen. • Incorrect Object Code • Incorrect invoice attached 			

OLD BUSINESS

February 2026 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in February 2026:

- Second Regular Legislature Meeting – February 10, 2026
- Public Hearing: Annual Agricultural District Inclusion – February 19, 2026
 - Second Special Legislature Meeting – February 19, 2026

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Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk

The Legislative Clerk attended the following meetings in February 2026:

- Legislative Standing Committee Meetings – February 3 and 5, 2026
 - Legislative Worksessions – February 5 and 19, 2026
 - Finance, Legal & Safety Committee – February 10, 2026
 - Second Regular Legislature Meeting – February 10, 2026
 - Newly Elected Legislator Orientation – February 10, 2026
 - Executive Team Meeting – February 12, 2026
- Newly Appointed Department Head Orientation – February 17, 2026
- Public Hearing: Annual Agricultural District Inclusion – February 19, 2026
 - Second Special Legislature Meeting – February 19, 2026
 - Policy Review Committee Meeting – February 27, 2026

2026 NYSAC Conference (3/16-3/18/26): As a reminder, Ms. Haskell reported several Legislators and the County Administrator will be attending the Spring NYSAC Conference in Albany, NY from March 16-18, 2026. Travel folders were provided to each Legislator attending.

2026 NYSAC Directory: Ms. Haskell reviewed and submitted the County's 2nd and final proof for the 2026 NYSAC Directory. Ms. Haskell noted NYSAC is changing the format from an 8.5 x 11 spiral bound directory to a pocket size directory, therefore, less information will be published than in previous directories.

2026 Annual Policy Review and Attestation: Ms. Haskell reported the 2026 Annual Policy Review and Attestation is on the Neogov platform and is due by March 31, 2026.

2026 Financial Disclosure Statements: Ms. Haskell reported copies of the Financial Disclosure Statements are in paper format and are due by May 15, 2026.

NEW BUSINESS

March Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Cantella will lead us in the prayer, pledge and voting process for the March 10, 2026 Legislature meeting.
- **Moment of Silence:** Ms. Haskell was informed prior to this meeting that two County retirees passed away last month. Chair Monell will ask for a Moment of Silence at the March 10, 2026 Legislature meeting for the following retirees:

Darrel French, retired Public Works Employee

Joan Hickey, retired Social Services Employee

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- **Proclamation:** There is one (1) proclamation that will just be noted at the March 10, 2026 Legislature meeting:
Public Health Week (April 6-10, 2026)
- **State of the County Address** – Chair Monell will deliver the State of the County Address at the March 10, 2026 Legislature meeting.
- **2025 County Report** – County Administrator Bailey will present the 2025 County Report at the March 10, 2026 Legislature meeting.
- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the March 10, 2026 Legislature meeting.

Resolution C02 - Create & Fund (1) Full-time Assistant Payroll Coordinator Position in the Treasurer's Office – This resolution was pulled to allow County Treasurer Roberts to provide documentation to the Legislators and allow for further discussion at the March 10, 2026 Finance, Legal & Safety Committee. This will be a late-file resolution for Legislature consideration.

- **Late-File Resolutions:** Ms. Haskell reported she is aware of three (3) late-file resolutions for the March 10, 2026 Legislature meeting at this time.

2025 Annual Report: Ms. Haskell reported the Legislative Clerk/County Auditor 2025 Annual Report is completed and on file.

2025 Venesky & Company Legislative Clerk Data Report – Cost Allocation Plan: Ms. Haskell reported she has been notified that the plan will need to be completed and submitted by Friday, March 13, 2026.

PERSONNEL

- None.

RESOLUTIONS

- None.

PROCLAMATIONS

- None

ADJOURNMENT - Meeting adjourned at 1:55 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk