

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

April 7, 2026

1:00 PM

- MINUTES
 - Approval of minutes of March 3, 2026

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL
 - Work from home – Quarterly update

- RESOLUTIONS
 - D09-Set Second Public Hearing for NYS CDBG Microenterprise Grant
 - D11-Authorize Legislative Chair Signature on Contract for Professional Services with Deluge Media for Promo Videos
 - D18 - Set Second Public Hearing for NYS CDBG Public Facilities Grant

- PROCLAMATIONS - N/A
- ADJOURNMENT

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING | INDUSTRIAL DEVELOPMENT AGENCY | LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING March 3, 2026

ATTENDEES:

Legislators: Ron Ciotoli, Keith Flesher, Jake Brown, David Cantella, Tracy Monell, Jo Ellen Rose

Staff: Brittany Woodburn, Linda Sampson, Jackson Bailey

Guests: Dr. Kristi Snyder, Tioga County Cornell Cooperative Extension (CCE)

Legislator Flesher called the meeting to order at 1:00 P.M.

Committee Chair Ciotoli arrived at 1:03 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed.

I. MINUTES

- A. Approval of minutes from February 3, 2026 – Legislator Flesher asked for approval of the minutes from the February 3, 2026, meeting. Legislator Brown made a motion to accept the minutes from the February 3, 2026, meeting, seconded by Legislator Cantella. All were in favor.

Ms. Woodburn reported the following:

II. FINANCIAL

- A. 2026 Budget
 1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

Ms. Woodburn reported that Dr. Pratt recently received the 2024 reimbursement payment from the state for her position.

III. OLD BUSINESS/NEW BUSINESS

A. Reports

1. Cornell Cooperative Extension – Dr. Kristi Snyder – Monthly report previously emailed and is in the committee packet. Dr. Snyder was in attendance and reviewed her

monthly report highlighting Agricultural Resource Group, Community Connections, Agriculture Outreach Programs, Horticulture Outreach, Collaboration & Research, Master Gardeners, 4-H Youth Development, Family Resource Center, Smart energy Choices, and WIOA Youth Employment Program/Workforce.

Dr. Snyder distributed a list of Seed-Share Events being held around the County. CCE has received free seed packets that they can pass on to the public. CCE is also growing some seedlings in their greenhouse and will be encouraging people to start a home garden. Master gardeners will be available for questions. The first event is March 14th in Owego at the Coburn Free Library.

Dr. Snyder reported CCE has established a new Entrepreneur and Leadership Club being led by Legislator Brown and attendance has been good so far. Legislator Brown reported the group seemed to be engaged and mentioned several business visits and events are planned.

2. Tioga County Tourism – Monthly report previously emailed and is in the committee packet.
3. Tioga County Soil & Water Conservation District – No report this month.

B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet. Ms. Woodburn highlighted the following:
 - a. CDBG Public Facilities – Catholic Charities – Ms. Woodburn had some newspaper articles on display regarding the ribbon cutting ceremony that was held February 6th for the food truck, Tioga F.R.E.S.H. (Food Resources Everyone Should Have). The food truck is a community kitchen on wheels based at Catholic Charities, Nichols, NY and will operate Tuesday to Friday, 11:00AM – 1:00PM and will rotate locations throughout the county. Ms. Norton spoke at the ribbon cutting. This has been a successful project and ED&P will work with them on spending what's left of the grant funds because the project came in under budget.
 - b. ESD Restore NY Round VII – Tioga Trails – This is the \$1M grant that was awarded a number of years ago for Tioga Trails. The Land Bank will be acquiring the property on 48-50 Lake Street as a rehabilitation project and the closing should be later this week. The Land Bank will partner with the IDA on this project. There is a little over \$500,000 from DRI funding that can be used for this project. ED&P will be actively looking at other funding sources for this large project.
 - c. CDBG Public Facilities – Stone House – ED&P received the structural report from Mr. Hammond, and it has been passed on to the construction manager. Looking to set up a time for the construction manager to come look at the property. ED&P has been working with Liz Myers regarding the office space/square footage DSS will need.
 - d. Congressionally Directed Spending Requests – These requests have been announced, and Senator Schumer is now accepting preliminary requests for

New York based projects for 2027. They are due March 22nd. ED&P will be helping a few organizations regarding their requests. Regarding the Equipment Lease grant, Ms. Woodburn reported a couple of applications came in with no success.

- C. **Economic/Community Development** – Ms. Woodburn reminded the committee that Tioga County is a federally designated Rural Economic Area Partnership (REAP) zone. Tioga County is one of 5 REAP zones in the United States. We get special funding set aside from the USDA Community Facilities program and we compete with Sullivan County for those funds. If they don't get used by Tioga County or Sullivan County, they become available to Vermont. Ms. Norton has done a great job outreaching to municipalities to see who may be interested in applying. Ms. Norton has found the following:
1. USDA Community Facilities
 - a. V. Newark Valley – Interested in applying for funds for a plow truck.
 - b. T. Newark Valley - Interested in applying for funds for a plow truck.
 - c. Spencer Volunteer Fire Department – Interested in applying for funds for a tanker truck.
 2. DRI – Owego – Reallocated funds request has been made to the state and ED&P is expecting approval in the next few weeks.
 3. NY Forward – Village of Waverly
 - a. Small Projects Fund – Thoma continues to outreach; only two applications submitted. They continue to look for more projects.
 - b. Public Projects – A meeting was held regarding two public projects: East Waverly Park and Broad Street Streetscape enhancements. For the East Waverly Park they are looking to add a splash pad, new pickle ball courts, moving and improving a basketball court, add a playground, a batting cage, a walking trail, and make improvements to the T-ball, softball and baseball fields. ED&P will be looking for additional funds for these projects.
- D. **Land Bank**
1. FY 2025 Audits for Land Bank, IDA and LDC – ED&P changed audit firms requiring more work for documentation. Auditors will begin field work on March 16th.
 2. 247 Main Street, Owego – Schematic design has been shared with the Land Bank Board. It was approved with a few minor revisions and will go out to bid soon.
 3. 121 Providence Street, Waverly – Construction is underway. Painting almost complete. Installing kitchens and bathrooms next week.
- E. **Workforce Development**
1. AMT – Alliance for Manufacturing and Technology is launching a new program, RAISE Southern Tier. They received grant funding through Southern Tier 8 and Appalachian Regional Commission. This program covers services, training and technical support for manufacturers looking to explore and implement new technologies, including AI training. ED&P has been asked to reach out to our small

and mid-size manufacturers. Ms. Schnabl and Ms. Yelverton have been working on this project.

2. Twin Tiers Regional Job Fair – Waverly Central School District will be holding this event on March 20th. Expecting 50-70 employers, hundreds of job seekers and students from Waverly and other Tioga County School Districts.

F. Planning

1. 239 Reviews –

- a. 2026-004: Village of Owego, Site Plan Review and Special Use Permit, ValuAuto – The applicant plans to add and operate a NYS DMV-licensed vehicle dismantling and retail operation to their existing business located on Southside Drive. Per requirement in the Village of Owego zoning code, dismantled vehicle parts will be stored within the newer garage on site for tow trucks. Staff advised the County Planning Board to recommend approval of the site plan review and special use permit, and the County Planning Board voted to recommend approval of the site plan review and special use permit.

Ms. Woodburn apologized as she realized this was the incorrect review and will send the correct 239 Review after this meeting.

2. 2026 Annual Agricultural Districts inclusion requests – One inclusion request was received from landowner, Eric Johnson. The public hearing was held last month. The resolution to authorize this request is listed below.

G. Sustainability Management

1. Private Hauler Outreach – Dr. Pratt distributed reminders to private haulers in Tioga County for their permit application and a recycling/garbage reporting worksheet by the submission deadlines.
2. Waste Reduction Education & Outreach – Dr. Pratt continues with promotional and educational outreach, as well as website improvements and mini-documentary videos. Dr. Pratt is working on a mini-documentary with the Owego School District Green Team on reducing waste and a mini-documentary with Waverly Schools on an interesting eel project.

3. 2026 YTD – Updates available in May or June

| | | |
|--------------------------|---------|-------------|
| a. Paid to Broome County | 2026 | 2025 |
| i. HHW | \$ 0.00 | \$11,239.55 |
| ii. E-Waste | \$ 0.00 | \$ 1,006.25 |
| b. Towns/County(E-waste) | \$ 0.00 | \$ 1,167.25 |

H. IDA

1. FY 2025 Audit – Spoke about earlier.
2. Façade loan requests – Two façade loan applications received. One will be reviewed at the IDA Board meeting tomorrow and the other next month. Not on the agenda, regarding the Rail with Trail Project, ED&P is looking to fill a \$150,000 funding gap and will be submitting a request to ARC through Southern Tier 8 for this. It looks like we have a pretty good chance on receiving. The ST8 Board made

a formal recommendation to submit it as one of their priority projects and it should make the timeline.

IV. PERSONNEL

- A. Administrative Coordinator – Lisa Williams started February 9th and is doing a great job.
- B. County Planning Director – incumbent retirement – Elaine Jardine’s retirement date was February 28th.
- C. County Planning Director – new appointment – Sara Zubalsky-Peer begins in this position March 7th.
- D. Deputy Director – Megan Schnabl will be out on maternity leave beginning March 23rd and will be returning mid-June.
- E. Salary ranges for department positions- Ms. Woodburn continues to work with Personnel on the salary ranges for the Community Development Specialist position and the Deputy Director position.

V. RESOLUTIONS

- C10-Ag District Inclusion Owego Nichols District 2
- C19-Appoint Member (Myers) to the Broome-Tioga Workforce Development Board
- C28-Appoint Member (Zubalsky-Peer) to STERPDB

After reviewing the above resolutions, Ms. Woodburn asked this committee for support to move the resolutions forward. The vote to support the above resolution follows:

- Legislator Ciotoli – yes
- Legislator Flesher – yes
- Legislator Brown – yes
- Legislator Cantella – yes

VI. PROCLAMATIONS - N/A

VII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:40 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant, Economic Development & Planning



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

| ACCOUNTS FOR: | ORIGINAL APPROP | TRANSFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-----------------------------------|-----------------|-------------------|----------------|------------|--------------|------------------|-------------|
| A General Fund | | | | | | | |
| A6422 Economic Development | | | | | | | |
| A6422 411132 Tax On Hotel/Motel | -35,000 | 0 | -35,000 | .00 | .00 | -35,000.00 | .0%* |
| A6422 419890 Contribution To Ec | -50,000 | 0 | -50,000 | -12,500.00 | .00 | -37,500.00 | 25.0%* |
| A6422 421891 Other Home & Commu | -50,000 | 0 | -50,000 | -12,500.00 | .00 | -37,500.00 | 25.0%* |
| A6422 449100 Federal Aid-Commun | 0 | 0 | 0 | -1,977.72 | .00 | 1,977.72 | 100.0% |
| A6422 510010 Full Time | 426,153 | 0 | 426,153 | 85,528.49 | .00 | 340,624.51 | 20.1% |
| A6422 540010 Advertising | 3,000 | 0 | 3,000 | 1,072.50 | .00 | 1,927.50 | 35.8% |
| A6422 540040 Books | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| A6422 540070 Car Maintenance | 2,000 | 0 | 2,000 | .00 | .00 | 2,000.00 | .0% |
| A6422 540140 Contracting Servic | 0 | 3,000 | 3,000 | 2,968.18 | .00 | 31.82 | 98.9% |
| A6422 540180 Dues | 1,000 | 0 | 1,000 | 100.00 | .00 | 900.00 | 10.0% |
| A6422 540220 Automobile Fuel | 150 | 0 | 150 | 21.01 | .00 | 128.99 | 14.0% |
| A6422 540320 Leased/Service Equ | 1,000 | 0 | 1,000 | 96.92 | .00 | 903.08 | 9.7% |
| A6422 540360 Meals/Food | 750 | 0 | 750 | 110.00 | .00 | 640.00 | 14.7% |
| A6422 540390 Mileage Expense | 50 | 0 | 50 | .00 | .00 | 50.00 | .0% |
| A6422 540420 Office Supplies | 1,280 | -1,341 | -61 | -1,002.53 | .00 | 941.17 | 1633.8% |
| A6422 540480 Postage | 380 | 0 | 380 | .00 | .00 | 380.00 | .0% |
| A6422 540485 Printing/Paper | 1,850 | 0 | 1,850 | 264.53 | .00 | 1,585.47 | 14.3% |
| A6422 540590 Services Rendered | 19,190 | -3,000 | 16,190 | .00 | .00 | 16,190.00 | .0% |
| A6422 540620 Software Expense | 100 | 1,341 | 1,441 | .00 | .00 | 1,441.36 | .0% |
| A6422 540660 Telephone | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| A6422 540733 Training/All Other | 4,820 | 0 | 4,820 | 600.00 | .00 | 4,220.00 | 12.4% |
| A6422 581088 State Retirement F | 60,970 | 0 | 60,970 | 7,678.35 | .00 | 53,291.65 | 12.6% |
| A6422 583088 Social Security Fr | 32,738 | 0 | 32,738 | 6,641.62 | .00 | 26,096.38 | 20.3% |
| A6422 584088 Workers Compensati | 7,721 | 0 | 7,721 | 1,706.01 | .00 | 6,014.99 | 22.1% |
| A6422 585588 Disability Insuran | 369 | 0 | 369 | 79.92 | .00 | 289.08 | 21.7% |
| A6422 586088 Health Insurance F | 122,080 | 0 | 122,080 | 17,564.34 | .00 | 104,515.66 | 14.4% |
| A6422 588988 Eap Fringe | 99 | 0 | 99 | 21.21 | .00 | 77.79 | 21.4% |
| TOTAL Economic Development | 552,200 | 0 | 552,200 | 96,472.83 | .00 | 455,727.17 | 17.5% |
| TOTAL General Fund | 552,200 | 0 | 552,200 | 96,472.83 | .00 | 455,727.17 | 17.5% |
| TOTAL REVENUES | -135,000 | 0 | -135,000 | -26,977.72 | .00 | -108,022.28 | |
| TOTAL EXPENSES | 687,200 | 0 | 687,200 | 123,450.55 | .00 | 563,749.45 | |



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|----------------|
| GRAND TOTAL | 552,200 | 0 | 552,200 | 96,472.83 | .00 | 455,727.17 | 17.5% |

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

| ACCOUNTS FOR: | ORIGINAL APPROP | TRANFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|---------------------------------|-----------------|------------------|----------------|------------|--------------|------------------|-------------|
| A General Fund | | | | | | | |
| A8020 Planning | | | | | | | |
| A8020 510010 Full Time | 192,155 | 0 | 192,155 | 48,456.12 | .00 | 143,698.88 | 25.2% |
| A8020 540010 Advertising | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| A8020 540040 Books | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| A8020 540140 Contracting Servic | 32,000 | 0 | 32,000 | 1,829.55 | .00 | 30,170.45 | 5.7% |
| A8020 540180 Dues | 800 | 0 | 800 | .00 | .00 | 800.00 | .0% |
| A8020 540220 Automobile Fuel | 200 | 0 | 200 | 24.40 | .00 | 175.60 | 12.2% |
| A8020 540320 Leased/Service Equ | 1,200 | 0 | 1,200 | .00 | .00 | 1,200.00 | .0% |
| A8020 540360 Meals/Food | 190 | 0 | 190 | .00 | .00 | 190.00 | .0% |
| A8020 540390 Mileage Expense | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| A8020 540420 Office Supplies | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| A8020 540480 Postage | 900 | 0 | 900 | .00 | .00 | 900.00 | .0% |
| A8020 540485 Printing/Paper | 1,000 | 0 | 1,000 | .00 | .00 | 1,000.00 | .0% |
| A8020 540590 Services Rendered | 4,875 | 0 | 4,875 | .00 | .00 | 4,875.00 | .0% |
| A8020 540660 Telephone | 600 | 0 | 600 | .00 | .00 | 600.00 | .0% |
| A8020 540733 Training/All Other | 1,200 | 0 | 1,200 | .00 | .00 | 1,200.00 | .0% |
| A8020 581088 State Retirement F | 27,492 | 0 | 27,492 | 4,552.35 | .00 | 22,939.65 | 16.6% |
| A8020 583088 Social Security Fr | 14,762 | 0 | 14,762 | 3,698.52 | .00 | 11,063.48 | 25.1% |
| A8020 584088 Workers Compensati | 3,481 | 0 | 3,481 | 663.49 | .00 | 2,817.51 | 19.1% |
| A8020 585588 Disability Insuran | 167 | 0 | 167 | 31.08 | .00 | 135.92 | 18.6% |
| A8020 586088 Health Insurance F | 55,047 | 0 | 55,047 | 13,318.46 | .00 | 41,728.54 | 24.2% |
| A8020 588988 Eap Fringe | 45 | 0 | 45 | 8.29 | .00 | 36.71 | 18.4% |
| TOTAL Planning | 338,014 | 0 | 338,014 | 72,582.26 | .00 | 265,431.74 | 21.5% |
| TOTAL General Fund | 338,014 | 0 | 338,014 | 72,582.26 | .00 | 265,431.74 | 21.5% |
| TOTAL EXPENSES | 338,014 | 0 | 338,014 | 72,582.26 | .00 | 265,431.74 | |



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|----------------|
| GRAND TOTAL | 338,014 | 0 | 338,014 | 72,582.26 | .00 | 265,431.74 | 21.5% |

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 04

| ACCOUNTS FOR: A General Fund | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|-----------------------------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|----------------|
| A8160 Refuse & Garbage | | | | | | | |
| A8160 421890 Other Home & Comm | -1,980 | 0 | -1,980 | -264.00 | .00 | -1,716.00 | 13.3%* |
| A8160 425900 Waste Hauler Permi | -400 | 0 | -400 | -400.00 | .00 | .00 | 100.0% |
| A8160 439892 Solid Waste State | -30,000 | 0 | -30,000 | .00 | .00 | -30,000.00 | .0%* |
| A8160 510010 Fulltime | 74,754 | 0 | 74,754 | 16,216.60 | .00 | 58,537.40 | 21.7% |
| A8160 520070 Chairs | 0 | 0 | 0 | -302.11 | .00 | 302.11 | 100.0% |
| A8160 540010 Advertising | 7,500 | 0 | 7,500 | 1,515.06 | 4,500.00 | 1,484.94 | 80.2% |
| A8160 540180 Dues | 175 | 0 | 175 | 95.00 | .00 | 80.00 | 54.3% |
| A8160 540320 Leased/Service Equ | 1,500 | 0 | 1,500 | 96.92 | .00 | 1,403.08 | 6.5% |
| A8160 540390 Mileage Expense | 167 | 0 | 167 | .00 | .00 | 166.75 | .0% |
| A8160 540420 Office Supplies | 2,000 | 0 | 2,000 | 47.07 | .00 | 1,952.93 | 2.4% |
| A8160 540444 Permits, Fees, Ins | 100 | 0 | 100 | .00 | .00 | 100.00 | .0% |
| A8160 540480 Postage | 200 | 0 | 200 | .00 | .00 | 200.00 | .0% |
| A8160 542140 Contracting Servic | 98,000 | 0 | 98,000 | 6,560.91 | .00 | 91,439.09 | 6.7% |
| A8160 542261 Household Hazardou | 75,000 | 0 | 75,000 | .00 | 50,000.00 | 25,000.00 | 66.7% |
| A8160 542485 Printing/Paper | 2,000 | 0 | 2,000 | 110.71 | .00 | 1,889.29 | 5.5% |
| A8160 542640 Supplies (Not Offi | 11,000 | 0 | 11,000 | .00 | .00 | 11,000.00 | .0% |
| A8160 542680 Tires | 3,900 | 0 | 3,900 | .00 | .00 | 3,900.00 | .0% |
| A8160 581088 State Retirement F | 10,695 | 0 | 10,695 | 2,593.62 | .00 | 8,101.38 | 24.3% |
| A8160 583088 Social Security Fr | 5,743 | 0 | 5,743 | 1,264.03 | .00 | 4,478.97 | 22.0% |
| A8160 584088 Workers Compensati | 1,354 | 0 | 1,354 | 284.34 | .00 | 1,069.66 | 21.0% |
| A8160 585588 Disability Insuran | 65 | 0 | 65 | 13.32 | .00 | 51.68 | 20.5% |
| A8160 586088 Health Insurance F | 21,415 | 0 | 21,415 | 2,991.66 | .00 | 18,423.34 | 14.0% |
| A8160 588988 EAP Fringe | 17 | 0 | 17 | 3.54 | .00 | 13.46 | 20.8% |
| TOTAL Refuse & Garbage | 283,205 | 0 | 283,205 | 30,826.67 | 54,500.00 | 197,878.08 | 30.1% |
| TOTAL General Fund | 283,205 | 0 | 283,205 | 30,826.67 | 54,500.00 | 197,878.08 | 30.1% |
| TOTAL REVENUES | -32,380 | 0 | -32,380 | -664.00 | .00 | -31,716.00 | |
| TOTAL EXPENSES | 315,585 | 0 | 315,585 | 31,490.67 | 54,500.00 | 229,594.08 | |



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

| FOR 2026 04 | | | | | | | |
|-------------|--------------------|----------------------|-------------------|------------|--------------|---------------------|----------------|
| | ORIGINAL APPROP | TRANFRS/ ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |

| | | | | | | | |
|-------------|---------|---|---------|-----------|-----------|------------|-------|
| GRAND TOTAL | 283,205 | 0 | 283,205 | 30,826.67 | 54,500.00 | 197,878.08 | 30.1% |
|-------------|---------|---|---------|-----------|-----------|------------|-------|

** END OF REPORT - Generated by Pratt, Ellen **

Cornell Cooperative Extension Tioga County

CCE Tioga Hilltop Farm
343 Cass Hill Road
Candor, NY 13743
t. 607-659-5694
e. tioga@cornell.edu
tioga.cce.cornell.edu

March 2026 – CCE Tioga Highlights

Prepared for the Tioga County Legislature Update (EDP, Agriculture & Tourism)

Organizational Updates: Executive Director Kristi Snyder's term is in process of evaluation for renewal alongside CCE Tioga Association accreditation review.

Agricultural Resource Group (ARG) – Kristi (Executive Director), Kelly (Ag Specialist) & Robyn (4-H Youth Educator, ARG Youth Chair) actively participate. Contributing in the planning for the upcoming Ag and Farmland Protection Plan Update Process.

Campus Connection to Cornell:

- **Small Farms PWT** and **Cornell Winter Fruit Webinar series** attended by Kelly
- **Cornell Small Farms Courses** – Kelly gaining information to share with producers from BF232: *Sheep Production* & BF103: *Taking Care of Business*. Public can register for these affordable classes too!

Community Connections:

CCE Tioga Pennysaver – watch for our monthly ad in the Owego Pennysaver to help residents connect with our program offerings!

Chicken 101 Workshop (CCE Tioga & Farm Bureau) - held March 28th in Owego with good attendance and enthusiasm for future classes!

Community Education: Jean Koski working with Spencer Van Etten Ag team fostering partnership with Spencer area MGV's and participating in a community connection network. Robyn Estrella is partnering with SVE FFA advisers and invited all FFA chapters to participate in a Livestock Clinic (preparation for animal shows) offered to any Youth participating in animal science projects at Tioga County Fair.

Tioga County Food Alliance Formation Discussion: Kristi and Kelly represent CCE Tioga and ARG partners in the discussions of forming a Tioga Food Council, providing the context of Agriculture in the local food system. Kristi, Jean and Kelly met with Theresa Krause to share existing community gardens and ongoing agriculture and food systems projects at CCE Tioga and across Tioga County.

Agriculture Outreach Programs - Kelly Jackson (Agriculture Development Specialist)

- **Local Ag Meetings:** Tioga Co. Farm Bureau (board service and meeting attendance), ARG
- **Weekly Ag Newsletter** – “All Things Agriculture” sent out weekly to 300+ farmers and Ag Service providers in and around Tioga County by Ag Educator Kelly Jackson & sign-ups continue to grow! Communicating Grant opportunities, Events and webinars.
- **Ag Technical Support** - Daily/Weekly interactions with farmers via email, phone or Farm visits as requested. Open office hours (Tues 1-4p) for Technical Assistance. Dairy & Farm Accounting Books available for purchase (Owego & Candor offices)
- **Maple Weekend in Tioga County:** Tabled at Lawton Dairy Open House event sharing insect collection with the public
- **Collaborative Planning with Cornell PRO-Livestock, SCNY DFC and NYBPA to host a Beef Producers Roundtable and Farm Transition** – APRIL 15th 6:30pm at the Neighborhood Depot, Owego
- **On-Farm Research Projects:**
 - **Seedcorn Maggot weekly trapping** (with South Central DFC Team) – 5 farms participating;
 - **NEWA weather stations:** Geneva in-person training working with other regional teams and Cornell IPM to learn how to setup. 6 of these stations will be set up in the SCNY DFC region, with **1 or 2 installed in Tioga County**, adding to the NEWA monitoring system that can assist farmers with having more accurate weather information to use to prevent pest and disease issues over the course of the growing season

- Presence on the newly created **Southern Tier Land Conservancy Working Lands Committee**
- **Regional Navigator** – Farmland Protection Tools and Resources
- **Professional Development:** Continued participation in a **Fruit Tree Scouting Course** with Cornell IPM

Regional South Central NY Dairy & Field Crops Ag Team (CCE Tioga Membership)

<https://scnydfc.cce.cornell.edu/events.php>

Horticulture Outreach, Collaboration & Research – Jean Koski (Horticulturist)

- **Community Garden Guidance/ Grow Line Hot Topics:** answering questions (phone, email or social media) from the public centered around gardens, soils/testing, and related horticultural issues.
- **CCE Tioga Hilltop Farm** – Hosted **Seed Sowing Hands-On Gathering in the Greenhouse** focused on warm weather annuals. Guiding Incubator Farmer in her final year of the program for greenhouse and plot usage for cut flower business.
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>
>>Join the group to see seasonal horticulture interest topics – Winter Seed Sowing Time is Here!

Master Gardeners - Jean Koski (Master Gardener Volunteer Program Coordinator)

- **County-Wide Seed Sharing Events:** MGV Coordinator and Volunteers held/are holding Seed Shares in throughout the county, (April: Newark Valley, Candor, Spencer, Apalachin; March: Owego, Waverly, & Berkshire). Seed donation from Owego Agway distributed across locations
- Fostering partnerships to support a local gardening organization in the Waverly/Sayre area and a Spencer Garden Club to enhance the seed share learning opportunities there.
- **Container Gardening** - MGV led workshop to be held at Tioga Opportunities in the planning stage!
- **Master Gardener Volunteer Program Development:** Monthly meetings resumed, covering topics: Seed Share Event preparations, fostering partnership with 4-H youth and MGV's, continuing education interests, seed saving educational initiatives, new requests and volunteer opportunities (Garden walkabouts at 56 Main monthly planned for summer)
- **Community Engagement:** authoring articles for the Pennysaver on various topics
- **Recent Graduating MGVs:** Guiding new MGV's to find community-based projects
- **Master Gardener/Horticulture E-news & Program Development:** sharing updates, articles of interest, planning for 2026 activities, including continuing regular article contributions to the Owego Pennysaver

Success Story – Seed Share in Berkshire: Often the smaller and northern Tioga communities feel overlooked, however bringing the Seed Share events to their local libraries, many remarked that this was a successful approach, considering transportation access issues for many residents. In fact, as many folks attended Berkshire event as did Owego! Berkshire library and MGV Fran shared that participants came with friends and families, bringing questions and genuine desire to garden and teach their kids how to garden!

4-H Youth Development - Robyn Estrella (4-H Youth Development Resource Educator) & Donna Vergason-Gibson (Program Coordinator – PT)



- **Tractor Safety Training** course completed – 5 graduates
- **(9) 4-H clubs met with 56 members in attendance**
- **Entrepreneur and Leadership Club** attended Maple weekend at Thohill Farm to see how their operations function. Also hosted 2 speakers from Tioga County health department at their monthly meeting.
- **SPARKs clubs** – guest educators Jean Koski (Horticulture) and Master Gardener Domonica Geist shared getting started in gardening ideas
- Planning a two **County Livestock Clinic** inviting 4-H and FFA members for a two-day educational experience that will involve rabbits, poultry, beef, goats, sheep, and swine. Plus, a meal will be served and social gathering held on Friday evening.

- 19 youth attended our 2nd **4-H Youth Livestock Auction** meeting with Eric Johnson, Fair Board president and auction enthusiast as the guest speaker.
- **Regional 4-H:** Coordinated the District Hippology contest with **32 participants** from **6 different counties**
- **NYS 4-H:** Participating in NY Statewide 4-H educator meeting discussing future program initiatives
- Connecting with 3 FFA advisors to plan future events for 4-H and FFA members to participate jointly
- 2nd in-person **YQCA - Youth Quality Care of Animals** training with 11 participants - focus on animal care, food safety, animal well-being and character development.
- Professional Development: 4-H STEM Adventures workshop

Family Resource Center (FRC/Family Development Programs) - Joan Shultz & Donna Vergason-Gibson, FRC Program Coordinators/Family Development Educators

Program funding from NYS OCFS concludes April 30, 2026. CCE Tioga Reserves and ongoing grant submissions being sought to continue programming through and beyond 2026 as "Family Resource Connections"

Workshops attended: "Summer Reading Surprises for Unearth A Story"; OCFS monthly meeting

| Playgroup Location | # of Playgroups | # of Families | # of kids | Total # of Attendees (unduplicated) | Total # Attending |
|---------------------|-----------------|---------------|-----------|-------------------------------------|-------------------|
| Spencer (Inspire) | 4 | 8 | 12 | 21 | 54 |
| Spencer (Library) | 5 | 9 | 14 | 23 | 54 |
| Nichols (Library) | 4 | 5 | 8 | 14 | 32 |
| Waverly (Library) | 5 | 8 | 14 | 23 | 40 |
| Berkshire (Library) | 4 | 3 | 4 | 7 | 11 |
| Candor (Library) | 4 | 14 | 17 | 31 | 73 |
| Owego (TC B&GC) | 4 | 3 | 6 | 9 | 11 |
| TOTAL: | 30 | 50 | 75 | 128 | 275 |

Total number of Grandparents/Senior Citizens served for the month: 17

Health Department Programming Participants: 65 (adults & youth)

FRC Partnered with Local Agencies: Tioga County Libraries (Waverly, Candor, Spencer, Nichols, Berkshire), Inspire Community Center in Spencer, Tioga County Boys & Girls Club, TC Health Dept, PACT, Tioga Co. Early Intervention, Kinship Navigator, Tioga Central School District

FRC Success Stories:

- After staff talked about the Owego playgroup for several weeks, a participant that is engaged in parenting classes finally attended playgroup with her 2-year-old. She said that she is enjoying the parenting class and learning a lot.

Smart Energy Choices: Caitlin Tucker (Tioga Co. CEA) & Eileen Hanrahan (Regional SEC Team Mgr)

- Learned that 1 of my advisees completed Empower+ projects, securing **\$11,975.00** in NYSERDA funding for Tioga County residents
 - This project was a **no-heat** situation that was able to get a replacement furnace, insulation work, and a new heat pump hot water heater
 - Total NYSERDA funding secured for Tioga County Residents in 2026: **\$21,975.00**
 - Total NYSERDA funding secured for Tioga County Residents 2025-2026: **\$78,400.10**
- Advised **28** residents assisting with access to the Empower+ Program, Temporary Assistance, Weatherization Assistance Program, Comfort Home, NYSEG Insulation and Air Sealing Rebates, Appliance Upgrade Program, Energy Affordability Guarantee, NYS Solar Tax Credit, Subscription Solar, NYSEH Energy Affordability Program, NYSEG Enhanced Energy Affordability Guarantee Program, Thoma, NYSEG Customer Advocate, and Green Jobs - Green New York Energy Study for small commercial businesses
 - 5 of these advisees are no-heat situations

- **Tioga Non-Profit Network Meeting** - Attended sharing updates about the Smart Energy Choices Program and the Family Resource Center
- **Southern Tier Hub Advisory Council Meeting** - met with our SEC Regional Hub advisory council, shared experiences and insights, and discussed ideas about how to evolve program outreach for the 2026-2030 grant cycle
- Attended 1st Utility Bill Workshop organized by the SEC Regional Hub, gaining insight and practice answering questions **to host a future Utility Bill Workshop in Tioga County**
- Assisted with final onboarding of new CEAs in the region
- **Community Presentation: at A New Hope Center** Smart Energy Choices Program services to the staff to support their comprehensive services to crime victims

WIOA Youth Employment Program/Workforce – Lisa Weston-Bialy (Resource Educator), Mary Hill

- Professional Development: Implementing Workforce Pell Training (virtual) & NYATEP Youth Practitioner's Conference (March 9-11)
- Met with AmeriCorp Representative about NY and National EMS Training
- Ongoing participant support for GED Classes, OJT, Work experience and financial literacy
- **Spencer Van Etten High School Career Day (3/18/26)**: Presenter on Job Search and applications at "Adulting 101" workshops
- **Waverly Job Fair (3/20/26)**: Participated in planning meetings and hosted Resume Center, presented Preparing for the Job Search during event

Respectfully Submitted,

Kristi K. Snyder, Ph.D.

Executive Director, CCE Tioga

CCE Tioga Hilltop Farm - Candor
Agriculture Development & Outreach
Extension of Extension - Owego
Youth, Families & Smart Energy Programs



Cornell Cooperative Extension
South Central NY Dairy and Field Crops Program



WIOA
Workforce
Development



Cornell Cooperative Extension
Smart Energy Choices



Tioga.cce.cornell.edu | 607.659.5694 | Tioga@cornell.edu

| EDP Grant Tracking Spreadsheet - Tioga County | | | | | | | | |
|---|--------------|--|--|---|-----------------|----------|----------------------|------------|
| Apr-26 | | | | | | | | |
| | Applicant | Grant Source | Purpose | Status | Requested | Resource | Technical Assistance | Resolution |
| 1 | Tioga County | ESD Restore NY Round VI – River House | Rehabilitation of 178-180 Front Street, Owego | ESD rescinded grant award due to the project not commencing within two years of the award notice. | \$ 1,800,000.00 | NA | NA | Yes |
| 2 | Tioga County | ESD Restore NY Round VII – Tioga Trails | Rehabilitation of 48-50 Lake Street, Owego | Awarded - in process | \$ 1,000,000.00 | NA | NA | Yes |
| 3 | Tioga County | ESD Restore NY Round VIII – 81 North Ave | Rehabilitation of 81 North Ave, Owego | Closeout - in process | \$ 165,000.00 | NA | NA | Yes |
| 4 | Tioga County | NYS Snowmobile | Snowmobile grant program for 5 clubs in Tioga County | Phase III due May 31st | TBD | NA | NA | annual |
| 5 | Tioga County | 2025 Household Hazardous Waste Program (FY 2024) | Funds for proper disposal of household hazardous waste. | Closeout - in process | \$ 7,767.22 | NA | NA | Yes |
| 6 | Tioga County | 2026 Household Hazardous Waste Program (FY 2025) | Funds for proper disposal of household hazardous waste. | Awarded - in process | \$ 5,992.22 | NA | NA | Yes |
| 7 | Tioga County | 2025 Municipal Waste Reduction and Recycling | Funds for Sustainability Manager to expand and implement waste reduction strategies in Tioga County | Closeout - in process | \$ 56,350.00 | NA | NA | Yes |
| 8 | Tioga County | 2026 Municipal Waste Reduction and Recycling | Funds for Sustainability Manager to expand and implement waste reduction strategies in Tioga County | Awarded - in process | \$ 60,400.00 | NA | NA | Yes |
| 9 | Tioga County | CDBG Microenterprise program | Provides funding for small businesses with < 5 employees. | Awarded - in process | \$ 212,500.00 | NA | NA | Yes |
| 10 | Tioga County | CDBG Microenterprise program - Renewal | Provides funding for small businesses with < 5 employees. | Application submitted | \$ 218,750.00 | NA | NA | Yes |
| 11 | Tioga County | CDBG Public Facilities – Catholic Charities | Mobile food truck to establish life skills café, community kitchen, and food rescue programs. | Awarded - in process | \$ 243,533.00 | NA | NA | Yes |
| 12 | Tioga County | NY SWIMS - V. Owego public pool | Funding to reimburse life guard expenses | Closeout - in process | \$ 21,270.00 | NA | NA | Yes |
| 13 | Tioga County | EPA Brownfield Assessment Grant | Funding for brownfield inventory, planning, environmental assessments and community outreach | Application submitted | \$ 500,000.00 | NA | NA | Yes |
| 14 | Tioga County | ESD County Infrastructure Grant Program | Funds for extending municipal sewer Strong Road in the Town of Owego for single-family home development. | Application submitted | \$ 500,000.00 | NA | NA | Yes |

| EDP Grant Tracking Spreadsheet - Outside Agencies | | | | | | | | |
|---|--------------------|--|---|-------------------------------|-----------------|----------|----------------------|------------|
| Apr-26 | | | | | | | | |
| | Applicant | Grant Source | Purpose | Status | Requested | Resource | Technical Assistance | Resolution |
| 1 | V. Newark Valley | ESD Restore NY Round VIII | Rehabilitation of 10 and 14-16 Whig Street, NV | Project bidding in process. | \$ 732,420.00 | | X | Yes |
| 2 | OACSD/BT BOCES | Congressionally Directed Spending | Build out of Regional Career and Technical Education Center | Grant contract in process. | \$ 811,000.00 | X | | No |
| 3 | OACSD/BT BOCES | ARC Infrastructure Area Development | Build out of Regional Career and Technical Education Center | Grant contract in process. | \$ 1,000,000.00 | | X | Yes |
| 4 | T. Berkshire | ARC READY Local Government Program | Master park plan for George W. Smith park | Closeout - in process | \$ 50,000.00 | | X | Yes |
| 5 | Tioga Hardwoods | ESD Small Manufacturers Grant | Equipment purchases/upgrades | Incentive proposal issued | \$ 112,240.00 | X | | No |
| 6 | V. Owego | OPRHP (EPF) grant - Owego Police Station | Exterior façade Improvements - 90 Temple Street, Owego | Project rebidding in process. | | | X | Yes |
| 7 | V. Owego | NY SWIMS II - V. Owego public pool | Funding to support capital improvements to public pool | Application awarded. | \$ 271,771.00 | | X | Yes |
| 8 | Tioga Arts Council | NYSICA Capital Grant | Funding to support capital improvements to TAC building | Application submitted. | \$ 28,750.00 | | X | Yes |
| 9 | TCIDA | USDA RBDG | Lounsberry Engineering Plan | Closeout - in process | \$ 90,000.00 | | X | NA |
| 10 | TCIDA | USDA RBDG | Equipment Lease Program | Awarded - in process | \$ 99,000.00 | | X | NA |
| 11 | TCIDA | OPRHP EPF | Northern Tioga Rail-with-Trail Pre-Engineering project | Application awarded. | \$ 450,000.00 | | X | NA |
| 12 | TCIDA | ARC IJA | Northern Tioga Rail-with-Trail Pre-Engineering project | Application submitted. | \$ 150,000.00 | | X | NA |
| 13 | TCIDA | FAST NY Track B - Lounsberry area sites | Pre-engineering studies for potential industrial sites. | Application - in process | TBD | | X | NA |
| 14 | TCPDC | NY Main Street | 62-64 North Avenue, Owego rehabilitation | Project bidding in process. | \$ 438,316.00 | | X | NA |
| 15 | TCPDC | Land Bank Initiative (LBI) Phase 1, Year 3 | Operational costs | Year 4 awarded. | \$ 200,000.00 | | X | NA |
| 16 | TCPDC | Land Bank Initiative (LBI) Open Round | Demolition and rehabilitation projects | Awarded - in process | \$ 1,823,100.00 | | X | NA |
| 17 | TCPDC | Land Bank Initiative (LBI) Property Services | Rehabilitation projects | Application not awarded. | \$ 2,000,000.00 | | X | NA |
| 18 | TCPDC | Vacant Rental Program | Repairs and rehabilitation of vacant rental units | Application submitted. | \$ 750,000.00 | | X | NA |

**Economic Development & Planning
Remote Work Schedule 2026**

| Name | Days | Flexible |
|---------------------|---|----------|
| Norton, Marley | As Needed | yes |
| Pratt, Ellen | As Needed | yes |
| Sampson, Linda | As Needed | yes |
| Williams, Lisa | — | — |
| Woodburn, Brittany | As Needed | yes |
| Schnabl, Megan | Monday & Wednesday (Out 3/23/26-6/12/26) | yes |
| Yelverton, Casey | Monday | yes |
| Patton, Tara | Wednesday & Friday | yes |
| Zubalsky-Peer, Sara | Wednesday & Friday | yes |

Updated 4/1/26

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

SET SECOND PUBLIC HEARING FOR NYS
CDBG MICROENTERPRISE GRANT
APPLICATION

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution No. 43-24 to schedule the first public hearing for the NYS Community Development Block Grant (CDBG) Microenterprise Assistance Program to allow for community input regarding the NYS CDBG Microenterprise Assistance Program to support microenterprises in Tioga County; and

WHEREAS: Per Resolution No. 351-24 Tioga County was awarded and approved to accept grant funds through NYS CDBG Microenterprise Assistance Program; and

WHEREAS: The New York State CDBG Program requires that a second public hearing be held during the administrative phase of the grant to provide information to the public regarding the progress of the grant and to provide an opportunity for public comment regarding the program and the County's community development efforts; therefore be it

RESOLVED: That the Tioga County Legislature will hold a public hearing for community input in regard to the current Community Development Block Grant project in the Legislative Conference Room of the Ronald E. Dougherty County Office Building, 56 Main Street, Owego, New York 13827 on Thursday, April 23, 2026, at 10:00 A.M. All interested parties will be heard by the Tioga County Legislature at this hearing.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

AUTHORIZING LEGISLATIVE CHAIR
SIGNATURE ON CONTRACTS FOR
PROFESSIONAL SERVICES WITH DELUGE
MEDIA TO CREATE TWO PROMOTIONAL
VIDEOS

WHEREAS: The Tioga County Solid Waste would like to hire Deluge Media to produce two educational/outreach videos on waste reduction in Tioga County; and

WHEREAS: These professional services will be produced prior to December 31, 2026 for the total cost of \$14,640.00 for the two videos; and

WHEREAS: This contract will include four (4) optional contract extensions not to exceed \$18,000 per year; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes and directs the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney to execute the promotional video contract with Deluge Media for \$14,640.00 with the option for four (4) contract extensions not to exceed \$18,000 per year.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -26

SET SECOND PUBLIC HEARING FOR NYS
CDBG PUBLIC FACILITIES GRANT
APPLICATION

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution No. 191-24 to schedule the first public hearing for the NYS Community Development Block Grant (CDBG) Public Facilities Program Grant to support the purchase and use of a mobile food truck for grant subrecipient Catholic Charities Tompkins/Tioga to establish life skills café, community kitchen, and food rescue programs; and

WHEREAS: Per Resolution No. 63-25 Tioga County was awarded and approved to accept grant funds through NYS CDBG Public Facilities Program Grant; and

WHEREAS: The New York State CDBG Program requires that a second public hearing be held during the administrative phase of the grant to provide information to the public regarding the progress of the grant and to provide an opportunity for public comment regarding the program and the County's community development efforts; therefore be it

RESOLVED: That the Tioga County Legislature will hold a public hearing for community input in regard to the current Community Development Block Grant project in the Legislative Conference Room of the Ronald E. Dougherty County Office Building, 56 Main Street, Owego, New York 13827 on Thursday, April 23, 2026, at 10:05 A.M. All interested parties will be heard by the Tioga County Legislature at this hearing.