

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

March 4, 2025

2:30 PM

- APPROVAL OF MINUTES February 4, 2025

- FINANCIAL

- YTD Report

- OLD BUSINESS

- Radio Project

- CAD Project

- EMS

- Emergency Management

- Threat Assessment Team

- Fire

- RESOLUTIONS

- C25– Authorize Acceptance of 2024 SICG Formula Grant  
Appropriation of Funds

- PROCLAMATIONS – NONE

- ADJOURNMENT

## PUBLIC SAFETY MEETING

February 4, 2025

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, February 4, 2025, which started at 2:30 PM and ended at 3:05 PM.

### Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member}
Barb Roberts	Legislator {Committee Member}
Jake Brown	Legislator {Committee Member}
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services and Coroner

GUESTS: Peter DeWind, County Attorney  
Cathy Haskell, Legislative Clerk  
Jackson Bailey – County Administrator  
Joellen Rose – Citizen

ABSENT: Marte Sauerbrey, Chair of the Legislator  
William Ellis, Deputy Director Office of Emergency Services  
{left before the meeting started due to a fire emergency}

### APPROVAL OF MINUTES:

The January 7, 2025 minutes was accepted with no corrections or changes

**Motion by:** William Standinger III to accept the January 7, 2025 Minutes.

**Second:** Jake Brown

All in Favor - Carried

### OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

### FINANCIAL:

- January YTD Report – Budget within

**OLD BUSINESS:**

- Radio Project – Received permits from Spencer and Town of Owego; waiting for permits from Town of Richford; and confusion for approval with Town of Nichols. Await the update for what it will take to make Carmichael and Popple Towers compliant after the failed structural assessments. Continue discussions of the status of the project and action items moving forward, including utilities discussions. Motorola awarded Patriot Towers the construction of the new towers and will be coordinating with them. They would like to begin construction by early March – weather permitting.
- CAD Project – working well – other agencies are joining.
- EMS – Spring EMT classes started on January 27<sup>th</sup> and runs through to May 19, 2025. About 9 or 10 students have enrolled.
- Emergency Management – DHSES has offered equipment to assist with Flood Mitigation and Response. This equipment would be staged at the county with access and use to the county (this is regarding Resolution MOU NYS Homeland Security & Emergency Services).
- Threat Assessment team: Director of Emergency Services assisted with a Threat Assessment course held in Liverpool, NY on January 14<sup>th</sup>-16<sup>th</sup>. Tioga Team has been working with consultant Squad9 to ensure that all team members are comfortable with the threat assessment model. The team has been hearing cases referred to the team and determining if they pose a threat for domestic violent extremism or require other local resources. The team is continuing to build better reporting options.
- FIRE – Fire departments have continued to be very busy. Already requiring Fire Investigation hours.

**NEW BUSINESS:**

- The following will be attending the NYSEMA conference in Syracuse February 11<sup>th</sup> – 13<sup>th</sup>: Corrine Cornelius, William Ellis, and Bob Williams.
- The following will be participating in Leadership Tioga: Corrine Cornelius and William Ellis.

**RESOLUTIONS:**

- Re-Establish Prior Year 2024 Capital For 2025 Budget for Fire/EMO
- Memorandum Of Understanding (MOU) NYS Homeland Security & Emergency Services Office of Emergency Services

**PROBATION – Brian Cain:****FINANCIAL:**

- Budget on track for 2025

- \$900 of DWI Supervision fee collected in January. \$900 collected in 2025

**NEW BUSINESS:**

- Staffing – One open Probation Officer I position remains unfilled. Probation received one application from Personnel this week.
- Training – All Probation staff now meet the state required training curriculum. There will be training regarding the Drug Treatment Court in March in Saratoga Springs that officers will be attending.
- Probation Staff Survey – has been completed and the results reviewed at the January's probation staff meeting. The survey will be used to create dialogue and move the Probation Department forward.
- ATLAS Digital Platform – waiting on Info Tech to approve this before signing the contract.
- Probation begins to schedule training with law enforcement, Tioga County Department of Social Services, the courts, and other organizations throughout Tioga County regarding the duties of the Probation Department and what resources we have to offer.
- Probation has initiated a program which identifies a Primary and Secondary Officer for each specialty caseload (DWI, Sex Offender, Domestic Violence, Mental Health, Interstate Transfer, Pre-Trial Release, and Electronic Monitoring).
- Southern Tier Training Academy – will kick off in March 2025
- Intensive Supervision Program – possible start up again. Director Cain needs to meet the Judge to discuss this.
- Juvenile Delinquency Services – Two (2) JD Appearance Tickets for the month of January. There are three (3) youths participating in juvenile sex offender treatment. Family and Children's rate hasn't changed in 3-4 years. They will be rising this for next year.
- ATI Programs – Electronic Monitoring – Four (4) individuals being monitored via Alco Tag and GPS electronic monitoring system. Community Service (CS) – Weekend Work Program (WWP) is currently suspended. When Probation receives more orders for CS on the WWP, it will resume. Pre-Trial Release (PTR) – 31 people being supervised via the PTR.
- Court Ordered Investigations – 49 active; Supervision – 176 cases; and Violation of Probation petitions – 17 defendants/respondents.

**PERSONNEL:**

- One vacant Probation Officer 1 position
- One unfunded Probation Officer 1 position

**RESOLUTIONS:**

None

**SHERIFF – Gary Howard:****FINANCIAL:**

- Revenues are at \$7,131.43 which is 2% of the budget. Expenditures are at \$1,027,841.88 which is 8% of the budget. Inmate boarders are at \$0.00 which is 0% of the budget. Boarder fees for January not received yet.

**OLD BUSINESS:**

- TCLEA (Law Enforcement Union) Contract language being finalized.
- Update on litigation issues – still on going.

**NEW BUSINESS:**

- Average daily inmate population for the month of January 2025 was 47. Average of 3 Federal inmates (93 days) and 3 board-ins (84 days) for the month.
- Jail camera replacement project – still ongoing
- New License Plate Reader (LPR) has been installed, waiting on finalized programming.
- New cameras and door monitors for the E911 dispatch center

**PERSONNEL:**

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 3 open Correction Officers position; 1 Correction Officer out on military deployment; 1 open part-time Cook position; no Correction Officer on light duty; Road Patrol – 3 open Deputies positions; no Deputies on light duty; 1 Deputy on comp; E911 Emergency Communications Center – 1 open full-time; and all positions filled for Records and Administration.

**RESOLUTION:**

- Recognizing Timothy Agan's 25 Years of Dedicated Service to Tioga County

*\*\*Committee agreed to move this resolution forward*

**CORONER – Bob Williams:**

Bob Williams presented the Resolution for the Coroner's office to the Committee.

**RESOLUTION:**

- Transfer of Funds 2025 Budget Modification Coroner's Office

*\*\*Committee agreed to move this resolution forward*



**EXECUTIVE SESSION:**

Keith Flesher requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss an employment matter. Time commenced 3:05 PM; Time adjourned 3:22 PM with no action taken. Motion made to adjourn the Executive Session by Legislator Brown, seconded by Legislator Roberts

In attendance were Legislator Flesher; Legislator Roberts; Legislator Standinger; Legislator Brown; County Attorney Pete DeWind; Legislative Clerk Cathy Haskell; County Administrator Jackson Bailey; and Director of Emergency Service Corrine Cornelous.

Respectfully submitted,

Kristen Kallin  
Secretary to the Director of Probation—February 6, 2025

DRAFT



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A3021 Enhanced E911</b>							
A3021 411400 Emergency Telephon	0	0	0	.00	.00	.00	.0%
A3021 411401 E911 Surcharge Upg	-640,000	0	-640,000	.00	.00	-640,000.00	.0%
A3021 520110 E911 Desk	0	0	0	.00	.00	.00	.0%
A3021 520130 E911 Equipment (Not	450,000	217,513	667,513	1,799.94	.00	665,712.60	.3%
A3021 540093 E911 Building Maint	0	0	0	.00	.00	.00	.0%
A3021 540140 E911 Contracting Se	45,000	0	45,000	44,124.74	875.26	.00	100.0%
A3021 540320 E911 Leased/Service	65,500	0	65,500	13,527.00	40,581.00	11,392.00	82.6%
<b>A3410 Fire</b>							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200 State Aid-Emergenc	-15,000	0	-15,000	.00	.00	-15,000.00	.0%
A3410 443050 EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	45,750	0	45,750	6,626.91	.00	39,123.09	14.5%
A3410 510050 All Other(On Call,	10,000	0	10,000	1,300.00	.00	8,700.00	13.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	313.00	.00	687.00	31.3%
A3410 520080 Clothing	500	0	500	.00	.00	500.00	.0%
A3410 520130 Equipment (Not Car	18,000	0	18,000	1,932.08	.00	16,067.92	10.7%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160 Fire & Alarms Equi	400	0	400	43.08	.00	356.92	10.8%
A3410 520190 Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191 E911 Emergency Equi	8,000	298,397	298,397	.00	.00	298,397.00	.0%
A3410 520215 Personal Protectiv	5,000	6,875	14,875	99.10	.00	14,776.09	.7%
A3410 521130 SEN10 Equipment (No	0	0	5,000	.00	.00	5,000.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 Gis	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	0	2,000	.00	.00	2,000.00	.0%
A3410 540140 Contracting Servic	8,000	0	8,000	.00	.00	8,000.00	.0%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 540144 Ems Instructors	12,000	0	12,000	168.75	.00	11,831.25	1.4%
A3410 540180 Dues	1,200	0	1,200	944.00	.00	256.00	78.7%







# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI.
A3640 445100	0	0	0	.00	.00	.00	.0%
A3640 510010	150,414	0	150,414	14,828.10	.00	135,585.90	9.9%
A3640 510020	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050	0	0	0	.00	.00	.00	.0%
A3640 520090	0	0	0	.00	.00	.00	.0%
A3640 530100	0	0	0	.00	.00	.00	.0%
A3640 530300	0	0	0	.00	.00	.00	.0%
A3640 530330	0	0	0	.00	.00	.00	.0%
A3640 540000	0	0	0	.00	.00	.00	.0%
A3640 540010	700	0	700	.00	.00	700.00	.0%
A3640 540070	2,000	0	2,000	.00	.00	2,000.00	.0%
A3640 540090	3,500	0	3,500	.00	.00	500.00	.0%
A3640 540140	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141	0	0	0	.00	.00	.00	.0%
A3640 540180	0	0	0	.00	.00	.00	.0%
A3640 540220	4,000	0	4,000	.00	.00	4,000.00	.0%
A3640 540320	0	0	0	.00	.00	.00	.0%
A3640 540360	0	0	0	.00	.00	.00	.0%
A3640 540390	0	0	0	.00	.00	.00	.0%
A3640 540420	0	0	0	.00	.00	.00	.0%
A3640 540510	500	0	500	.00	.00	500.00	.0%
A3640 540540	0	0	0	.00	.00	.00	.0%
A3640 540560	500	0	500	.00	.00	500.00	.0%
A3640 540581	0	0	0	.00	.00	.00	.0%
A3640 540640	0	0	0	.00	.00	.00	.0%
A3640 540660	3,000	0	3,000	79.99	.00	2,920.01	2.7%
A3640 540733	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088	6,698	0	6,698	1,122.00	.00	5,576.00	16.8%
A3640 583088	13,036	0	13,036	1,465.13	.00	11,590.87	11.2%
A3640 584088	1,195	0	1,195	358.16	.00	836.84	30.0%
A3640 584588	0	0	0	.00	.00	.00	.0%
A3640 585088	0	0	0	.00	.00	.00	.0%
A3640 585588	68	0	68	17.76	.00	50.24	26.1%
A3640 586088	28,133	0	28,133	9,103.00	.00	19,030.00	32.4%
A3640 588988	16	0	16	4.72	.00	11.28	29.5%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	333,360	522,785	856,145	105,627.03	41,456.26	709,061.44	17.2%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

REFERRED TO:

PUBLIC SAFETY COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE ACCEPTANCE OF  
2024 SICG FORMULA GRANT  
APPROPRIATION OF FUNDS &  
MODIFY 2025 BUDGET

WHEREAS: The Office of Emergency Services applied for and was awarded a Homeland Security Statewide Interoperable Communications "Formula" Grant 2024 in the amount of \$410,016. The grant will be used for upgrading the radio communications in the county with no local share associated with said grant; and

WHEREAS: This funding must be accepted and appropriated; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the 2025 budget be modified and funds be appropriated to the following accounts:

FROM: A3415.433063.IO24F State Aid Interop Comm Grant      \$410,016

TO:     A3415.520130.IO24F Equipment (Not Car)                 \$200,000

TO:     A3415.540140.IO24F Contracting Services                \$210,016

**Financial:**

Budget: Well within Budget - See attached spreadsheets.

**Old Business:****Radio Project:**

We believe all permitting concerns have been addressed and are just awaiting one hearing for the Town of Nichols on March 25<sup>th</sup>.

We are continuing to await the update for what it will take to make Carmichael and Popple towers compliant after the failed structural assessments. We expect cost estimates shortly.

We had a committee meeting to discuss the utilities and what would be the best options moving forward. We are awaiting some information from Motorola and local partners before moving forward.

Motorola awarded Patriot Towers the construction of the new towers and will be coordinating with them. They would like to begin construction by early March.

Corinne Cornelius met with a potential consultant who could assist with the project. He will be in the area on the 5<sup>th</sup> to look at tower sites and then will be working on a proposal.

**CAD Project:**

CAD is working well. Other agencies are joining.

**EMS:**

The Spring EMT class is going well.

**Emergency Management:**

We received the 2024 SICG grant for communications (see the attached RESO).

We have had some concerns about availability of waste oil to continue heating our bays. We will need to have further discussions as to if we need a different method of heating that area or can secure other waste oil.

Bob Williams, Will Ellis and Corinne attended the NYSEMA (NYS Emergency Managers Association) conference in February. There were lots of great presentations, including one on the tornado that hit Rome this past summer, and the Hurricanes that affected North Carolina.

**Threat Assessment Team:**

The team has continued to meet regularly and either hear potential cases or have trainings to further the understanding and skills of the team.

We are currently working with the NYS DHSES DTPU to work toward the plan update that is due June 1<sup>st</sup>, 2025. We met with representatives from the state DTPU and our consultants Squad 9 to ensure that our update is on track.

Corinne will be assisting with a course held in Ithaca, and we will be hosting the threat assessment course in May.

**Fire:**

There are new requirements for Fire Investigation teams under NFPA 1321. The county will need to begin reviewing these new requirements and determine the best way to move forward.

Corinne, Will and many county departments attended funerals in February. One for the fallen Binghamton Firefighter and one for long-time Owego Chief, Ken Easton.

**New Business:**

None.

**Personnel:**

None.

**Resolutions:**

C25 – Authorize Acceptance of 2024 SICG Formula Grant Appropriation of Funds