



Legislative Support Minutes

July 8, 2021

Legislator Attendance: Legislators Balliet, Hollenbeck, Monell, Mullen, Roberts, Sauerbrey, Standinger, and Weston were present with Legislator Sullivan being absent.

Staff Attendance: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, County Attorney DeWind, and Personnel Officer O'Rourke were present.

MINUTES:

Approval of June 10, 2021 Legislative Support Minutes:

Legislator Monell made the motion, seconded by Legislator Hollenbeck to approve the June 10, 2021 Legislative Support minutes, as written. Motion carried.

FINANCIAL:

2021 YTD Budget and Fringe Reports:

Financial reports for June 2021 were emailed to all Legislators with no issues of concern noted.

OLD BUSINESS:

June Legislative Meetings: Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following meeting:

- Sixth Regular Legislature Meeting – June 15, 2021

Meetings Attended:

- Legislative Worksessions – June 10 & 24, 2021
- Sixth Regular Legislature Meeting – June 15, 2021
- Munis Contract Management Training – June 16, 2021
- Executive Team Meeting – June 18, 2021
- Leaders Meeting – June 23, 2021

Board of Ethics Vacancy: Legislative Clerk Haskell reminded the Legislature of the Board of Ethics vacancy as of March 31, 2021.

Local Law No. 3 of 2021: Received notification from the Department of State that this local law is on file as of June 21, 2021. In addition, notification was received from NYS DEC.

Office of the Legislative Clerk

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Cathy Haskell Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

NEW BUSINESS:

Seventh Regular Legislature Meeting – July 13, 2021

- **Prayer, Pledge, Voting Process** - Legislator Hollenbeck will lead the Legislature in the prayer, pledge, and voting process.
- **Proclamations:**
 - **Plastic Free Month** – Legislator Roberts will read and present this proclamation to Sustainability Manager, Ellen Pratt, at the July 13, 2021 Legislature meeting.
 - **Healthy Vision Month in Tioga County** – Legislator Standinger will read and present this proclamation to Katie Wait, Public Health Educator, at the July 13, 2021 Legislature meeting.
- **Resolutions:** All resolutions presented through the Department's respective committees were reviewed for the July 13, 2021 Legislature meeting. Ms. Haskell reported she is unaware of any late-file resolutions at this time.

PERSONNEL:

Vacation: As noted on the agenda, Legislative Clerk Haskell will be on vacation the week of July 26-30, 2021. Ms. Haskell will have remote access and will be checking her emails during this time.

Respectfully submitted,

Cathy Haskell

Legislative Clerk