



FINANCE, LEGAL & SAFETY COMMITTEE

July 14, 2026

10:30 A.M.

- APPROVAL OF MINUTES: June 09, 2026

- FINANCIAL
 - Safety
 - Law

- OLD BUSINESS
 - Litigation and Claims
 - Title VI Recertification

- NEW BUSINESS
 - Ethics Board Meeting
 - 3rd Assistant County Attorney Position
 - Remote Work
 - Lithium Battery Recycling Storage
 - Safe Use of Chargers in the Workplace
 - New Heat Standards and Training

- PERSONNEL
 - 3rd Assistant County Attorney Vacancy

- RESOLUTIONS
 - TRANSFER OF FUNDS 2026 BUDGET MODIFICATION DISTRICT ATTORNEY

- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION
 -

- ADJOURNMENT

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL AND SAFETY COMMITTEE

June 09, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Aronstam, Rose, Cantella, Bunce, Brown, Flesher

Staff: Legislative Clerk Haskell, County Attorney DeWind, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, County Administrator Bailey, Treasurer Roberts, Public Works Commissioner Hammond

Guest(s): N/A

APPROVAL OF THE MINUTES: Legislator Bunce asked for a motion to approve May 12, 2026, minutes. Legislator Brown made the motion seconded by Legislator Rose and was unanimously carried.

FINANCIAL: Safety and Legal's budget are tracking well.

OLD BUSINESS:

- Litigation and Claims: A new claim for In Rem surplus has been received.
- Ethic Board Appointments: There is a resolution to appoint the Majority Chair's nomination today and due to the recent resignation of an Ethics Board Member the Chair will need to nominate a new board member.
- Gender-Based Violence and the Workplace Policy: This is a new policy, required by New York State, to address gender-based violence accommodations.

NEW BUSINESS:

- Public Works will be participating in an OSHA sponsored event next week
- Ms. Holbrook is in the process of up a PennDOT Business Account to monitor driver licenses of employees who live in Pennsylvania for compliance purposes.
- Ms. Holbrook has completed workplace violence assessments and will review them with the Union Representative

PERSONNEL

DRAFT

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- 3rd Assistant County Attorney Vacancy: There continues to be no interest in this position.
- The Public Defender's Office recently experienced a staff resignation. Consequently, the office notified a local court that its attorneys cannot attend certain sessions, necessitating the utilization of assigned counsel. This operational shift may carry fiscal ramifications for the Indigent Legal Services (ILS) budget due to higher assigned counsel hourly rates.

RESOLUTIONS: APPOINT MEMBER TO BOARD OF ETHICS and AMEND EMPLOYEE HANDBOOK: SECTION IV. PERSONNEL RULES; ADD SUBSECTION U. GENDER-BASED VIOLENCE AND THE WORKPLACE POLICY were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 10:56 A.M.

Respectfully submitted,

Christine Freyvogel

Paralegal to the County Attorney



TIOGA COUNTY, NEW YORK

Tioga County 2026 LEGAL BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	-7,562.06	.00	-42,516.94	15.1%*
A1420 510010 Full Time	190,013	0	190,013	85,178.50	.00	104,834.50	44.8%
A1420 510020 Part Time/Temporar	43,098	0	43,098	19,319.80	.00	23,778.20	44.8%
A1420 520090 Computer	0	314	314	314.41	.00	.00	100.0%
A1420 520200 Office Equipment	450	-314	136	.00	.00	135.59	.0%
A1420 540000 Contract Expense	500	0	500	19.25	420.77	59.98	88.0%
A1420 540010 Advertising	250	0	250	225.00	.00	25.00	90.0%
A1420 540040 Books	1,500	0	1,500	.00	.00	1,500.00	.0%
A1420 540180 Dues	2,400	0	2,400	1,053.40	.00	1,346.60	43.9%
A1420 540330 Legal Fees	65,000	18,844	83,844	27,967.50	21,600.00	34,276.25	59.1%
A1420 540331 Legal Fees-Adolesc	1,500	0	1,500	1,000.00	.00	500.00	66.7%
A1420 540390 Mileage Expense	500	0	500	242.15	.00	257.85	48.4%
A1420 540420 Office Supplies	510	0	510	208.05	.00	301.95	40.8%
A1420 540480 Postage	150	0	150	68.49	.00	81.51	45.7%
A1420 540485 Printing/Paper	400	0	400	26.03	.00	373.97	6.5%
A1420 540731 Training/State Req	1,500	0	1,500	150.00	.00	1,350.00	10.0%
A1420 581088 State Retirement F	33,351	0	33,351	9,887.16	.00	23,463.84	29.6%
A1420 583088 Social Security Fr	17,908	0	17,908	7,553.96	.00	10,354.04	42.2%
A1420 584088 Workers Compensati	4,223	0	4,223	1,706.04	.00	2,516.96	40.4%
A1420 585588 Disability Insuran	202	0	202	53.28	.00	148.72	26.4%
A1420 586088 Health Insurance F	66,779	0	66,779	41,834.04	.00	24,944.96	62.6%
A1420 588988 Eap Fringe	54	0	54	21.24	.00	32.76	39.3%
TOTAL Law	380,209	18,844	399,053	189,266.24	22,020.77	187,765.74	52.9%
TOTAL General Fund	380,209	18,844	399,053	189,266.24	22,020.77	187,765.74	52.9%
TOTAL REVENUES	-50,079	0	-50,079	-7,562.06	.00	-42,516.94	
TOTAL EXPENSES	430,288	18,844	449,132	196,828.30	22,020.77	230,282.68	
GRAND TOTAL	380,209	18,844	399,053	189,266.24	22,020.77	187,765.74	52.9%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2026 SAFETY BUDGET REPORT

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 424010 Interest And Earn	0	0	0	-3,151.19	.00	3,151.19	100.0%
CI8042 510010 Fulltime	63,188	0	63,188	28,101.20	.00	35,086.80	44.5%
CI8042 540070 Car Maintenance	1,000	0	1,000	276.99	.00	723.01	27.7%
CI8042 540140 Contracting Servi	164,500	0	164,500	58,122.95	104,777.05	1,600.00	99.0%
CI8042 540140 M7674 Contracting	0	14,763	14,763	14,394.87	368.41	.00	100.0%
CI8042 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
CI8042 540340 Literature	50	0	50	.00	.00	50.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	457.29	.00	1,542.71	22.9%
CI8042 540420 Office Supplies	400	0	400	139.58	.00	260.42	34.9%
CI8042 540480 Postage	75	0	75	.00	.00	75.00	.0%
CI8042 540640 Supplies (Not Off	600	0	600	229.26	.00	370.74	38.2%
CI8042 540733 Training/All Othe	2,500	0	2,500	250.50	.00	2,249.50	10.0%
CI8042 581088 State Retirement	9,040	0	9,040	5,187.24	.00	3,852.76	57.4%
CI8042 583088 Social Security F	4,854	0	4,854	2,036.10	.00	2,817.90	41.9%
CI8042 584088 Workers Compensat	1,145	0	1,145	568.68	.00	576.32	49.7%
CI8042 585588 Disability Insura	55	0	55	26.64	.00	28.36	48.4%
CI8042 586088 Health Insurance	18,101	0	18,101	14,187.12	.00	3,913.88	78.4%
CI8042 588988 Eap Fringe	15	0	15	7.08	.00	7.92	47.2%
TOTAL 504 Coordinator/Safety	267,723	14,763	282,486	120,834.31	105,145.46	56,506.51	80.0%
TOTAL Liability Insurance Fund	267,723	14,763	282,486	120,834.31	105,145.46	56,506.51	80.0%
TOTAL REVENUES	0	0	0	-3,151.19	.00	3,151.19	
TOTAL EXPENSES	267,723	14,763	282,486	123,985.50	105,145.46	53,355.32	
GRAND TOTAL	267,723	14,763	282,486	120,834.31	105,145.46	56,506.51	80.0%

** END OF REPORT - Generated by Freyvogel, Christine **

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26

TRANSFER OF FUNDS
2026 BUDGET MODIFICATION
DISTRICT ATTORNEY

WHEREAS: The District Attorney's Office has a need for a Smart TV, Wireless Keyboard, TV Cart, and mini desktop computer, for the Grand Jury Room at the Tioga County Courthouse; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the District Attorney's 2026 budget be modified and the following sums be transferred from within the District Attorney's budget to cover the costs of said office furnishings.

From: A1165 540700 Transcripts \$1,185.84

To: A1165 520020 TV \$ 349.99

A1165 520090 Computer \$ 688.99

A1165 520200 Office Equipment \$ 146.86

Safe Charging Is a SUPERPOWER

Charge into Fire Safety™

Safe charging means making smart choices every time you plug in. Everyday charging habits can help prevent lithium-ion battery fires. Safe charging is a SUPERPOWER!

USE YOUR CHARGING SUPERPOWERS



CHEAP CHARGER? DON'T CHANCE IT.

Use the cord and charger that came with your device or one approved by the manufacturer.

Why it matters: Using the wrong charger can damage the battery and increase the chance of fire. Cheap or off-brand chargers may not meet important safety standards.



SOFT SURFACE? HARD PASS.

Charge on a hard, flat surface like a table, desk, or bare floor.

Why it matters: Devices and chargers create heat during normal charging. Soft surfaces like beds, pillows, and couches can trap heat and block airflow, which can cause a battery to overheat.



FEELS HOT? STOP USING IT.

Stop using your device if it feels very hot, starts to swell, smells strange, leaks, smokes, or makes popping or hissing sounds.

Why it matters: A damaged battery can overheat and start a fire.



FULLY CHARGED? TIME TO UNPLUG.

Unplug your device when it is fully charged.

Why it matters: Leaving a device plugged in can increase heat and stress on the battery.



FOR TOOLS AND RIDES, CHARGE OUTSIDE.

Charge large items like e-bikes, scooters, and power tools outside when possible. Do not block exits when charging.

Why it matters: These batteries are larger and store more energy. Fires can grow quickly if the battery fails.



OUT OF SIGHT? NOT IN FLIGHT.

When on a plane, keep devices where you can see them while charging. Do not charge e-cigarettes or vapes on the plane. Tell a flight attendant if you notice a problem with your device, such as if it feels very hot, starts to swell, is smoking, or has a strange smell.

Why it matters: If a battery overheats or fails, it is important for the flight crew to be able to respond quickly.

— Working smoke alarms and a home fire escape plan can help make a life-saving difference. —



BATTERY SAFETY STARTS BEFORE YOU PLUG IN

Buy products listed by a nationally recognized testing laboratory, such as UL, ETL, or CSA.* Listed products meet important safety standards.



NATIONAL FIRE PROTECTION ASSOCIATION
The Leading Information and Knowledge Resource on Fire, Electrical, and Related Hazards

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