

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER

LEGISLATIVE COMMITTEE AGENDA

October 7, 2025

1:00 PM

- MINUTES
 - Approval of minutes of September 2, 2025

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL

- RESOLUTIONS
 - J05-Authorizing Legislative Chair Signature on Memo of Understanding with Tioga Co Fair Board
 - J06-Authorize Memorandum of Understanding with Southern Tier 8

- PROCLAMATIONS - N/A

- ADJOURNMENT

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING | INDUSTRIAL DEVELOPMENT AGENCY | LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING September 2, 2025

ATTENDEES:

Legislators: Ron Ciotoli, Andrew Aronstam, Keith Flesher, Jake Brown, Marte Sauerbrey

Staff: Brittany Woodburn, Linda Sampson, Cathy Haskell, Jackson Bailey

Guests: Dr. Kristi Snyder, Tioga County Cornell Cooperative Extension (CCE)

Committee Chair, Ron Ciotoli, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed.

I. MINUTES

- A. Approval of minutes from June 3, 2025, July 8, 2025 and August 5, 2025 – Committee Chair Ron Ciotoli asked for approval of the minutes from the June, July and August meetings. Legislator Brown made a motion to accept the minutes from the June, July and August meetings, seconded by Legislator Flesher. All were in favor.

Ms. Woodburn reported the following:

II. FINANCIAL

- A. 2025 Budget
 1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS/NEW BUSINESS

A. Reports

1. Tioga County CCE – Dr. Kristi Snyder - Monthly report was previously emailed and is in the committee packet. Dr. Snyder reviewed her report, highlighting organizational updates, Campus Connection to Cornell, Community Connections, 4-H Youth Development, Agricultural Outreach Programs, Horticulture Outreach,

Collaboration & Research, Master Gardeners, Smart Energy Choices, WIOA Youth Employment Program/Workforce and Nutrition/SNAP-Ed.

Dr. Snyder reported that Charley Truman passed away shortly after the Tioga County Fair stating it will be a great loss to the community.

2. Tioga County Tourism – Monthly report previously emailed and is in the committee packet. Ms. Woodburn reported a resolution is listed below designating the Tioga County Local Development Corporation as Tioga County's authorized Tourism Promotion Agency for 2026. This is done annually and allows Tourism to pursue grant funding through the I Love NY Program.
3. Tioga County Soil & Water Conservation District – No report this month.

B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet. Ms. Woodburn highlighted the following:

- a. CDBG Microenterprise – This is the program where businesses could apply for up to \$35,000.00 of grant funding. Seven of the eight Grantees have completed and signed the grant documentation. The first disbursement has been requested from the State for the following:

- Light Years Fermentation purchased a pizza oven for their business.
- Ocular Prosthetics purchased equipment for their business.

ED&P is working with Deluge Media to do testimonials from the businesses that used this program. Three have agreed to participate; Light Years, Labrador Lumber and Ocular Prosthetics. Deluge will be creating a video to help promote the program for the next round of funding.

- b. CDBG Public Facilities – Catholic Charities mobile food truck project. Catholic Charities has signed the contract with the vendor, they have put down a deposit and reimbursement paperwork has been received. Mr. DeWind has reviewed and approved the insurance and performance bond. The request for the first progress payment has been submitted.
- c. Restore NY – Village of Newark Valley. The engineering drawings are almost complete for one building, and we are waiting for the environmental testing to get scheduled and completed.
- d. ARC READY – George Smith Park Master Park Plan. The steering committee chose Barton and Loguidice and they are in the process of developing the plan. On-site visits have begun. The Berkshire Town Board selected Digital Towpath to design and host a new website.
- e. NYS OPRHP Snowmobile Trail Grant Program – Phase II just wrapped up, it was due September 1st. This is the application phase for the five snowmobile clubs. The clubs submit forms that are passed on to the State. As the local agency administering the program, ED&P has forms to fill out as well. There is a resolution listed below regarding the final 30% reimbursement received from the State that includes the money that gets disbursed to the clubs and the administrative fees that get paid to the County.
- f. NY SWIMS – Round 1 - This is the grant the County applied for on behalf of the Village of Owego. The first reimbursement payment been disbursed to the

Village of Owego. We are waiting for the cancelled check to submit for reimbursement to Tioga County.

- g. NY SWIMS – Round 2 is available now and the municipalities are allowed to apply themselves. The Village of Owego has reached out to ED&P staff for assistance. This is for Marvin Park pool repairs and improvements. The committee was in agreement to provide a technical assistance resolution immediately following this meeting.

C. Economic/Community Development

1. Pro Housing Communities Certification – The Village of Newark Valley, Village of Nichols and Town of Berkshire are all certified. The Village of Owego building permit data has been submitted to the State and will be certified soon. No other communities are interested at this time. ED&P will continue outreach.
2. Strong Road Site – Water and sewer systems extensions plan. ED&P is working with Larson Design Group (LDG) to get cost estimates. They have issued the draft engineering plan. LDG will work with Veolia to provide a more accurate estimate for the extension of municipal water.
3. NY Forward – Village of Waverly. This is for the Small Project Fund and the Public Projects of East Waverly Park and the Broad Street Streetscape enhancements. The Small Project Fund is underway. The Village of Waverly has to appoint a project selection committee. They have received six consultant proposals for the Public Projects. The proposals have been reviewed and rated and the committee will be interviewing the top two or three firms. The Village of Waverly Board of Trustees will make the final selection.
4. DRI – Village of Owego. Applied Technology got a direct grant from Empire State Development and they have moved forward with their portion of the project, but not the grant portion of the project. After a long waiting period the State decided to pull back the funds and they want to reallocate funds to new projects in the Village of Owego that are shovel ready. ED&P is assisting the State in looking for projects. There is a little over \$400,000.00 to be reallocated.

D. Land Bank

1. 81 North Avenue, Owego – Ms. Woodburn distributed a photo showing the improvement to the façade of building. The project is almost complete. They have a potential lease for the commercial space, and the rear fire escape is under construction. Deluge will provide of video of the project when completed.
2. 247 Main Street, Owego - This is a single family house owned by the Land Bank. The architectural contract has been awarded to L2 Design.
3. 121 Providence Street, Waverly - The construction documents are in progress for this project, and the bidding process will begin soon.
4. LBI Property Services application – Continue to work on this application for single family homes on Temple and Liberty Streets.
5. New Board Member – R. Bunce – A resolution listed below to consider appointing Ray Bunce to the Tioga County Property Development Corporation Board.

E. Workforce Development

1. OACSD/BT BOCES Satellite Campus – Notification has been received from ARC that the application was moved from review to approval for the 1M grant to support the capital improvement work to turn the maintenance building to the CTE Center and BT BOCES Satellite Campus. They are also looking into doing some adult continuing education in the near future. It is estimated to serve 192 to 240 students a year.
2. CDBG Public Facilities grant application- OACSD was counting on the Congressional Direct Spending Funds, however it is not clear if the funds will ever be formally committed. OACSD asked if ED&P would consider submitting a CDBG Public Facilities grant application on their behalf. Only counties and municipalities are eligible to apply for CDBG. A resolution would have to be brought forward for Legislative approval to apply. Ms. Woodburn asked the committee if they would be in support of ED&P moving forward. The application could be for up to 1M. ED&P would work with Thoma Development to apply on the County's behalf as they have done this before. OACSD agreed to pay the application fee. If awarded, the administrative fee from the program could be used to pay Thoma to oversee the program. Ms. Woodburn talked to a State representative and found they liked the project. The committee was in support of bringing the resolution forward next month.

F. Planning

1. 239 Reviews – 4
 - a. County Case 2025-017: Village of Owego, Site Plan Review and Area Variance, David Allen/Allen Investments – The applicant proposed a separate 457 square foot accessory structure to the rear of the original building. Staff advised the County Planning Board to recommend approval of the site plan review and area variance and the County Planning Board voted unanimously to recommend approval of both.
 - b. County Case 2025-018: Village of Waverly, PUD Site Plan Review and Special Use Permit, Santalucia, LLC – The applicant proposes to construct a new 1,200 square foot building on the site of their redemption center at 491 Cayuta Avenue to store cans and bottles. Staff advised the County Planning Board to recommend approval of the PUD site plan review and special use permit and the County Planning Board voted unanimously to recommend approval of both.
 - c. County Case 2025-019: Town of Richford, Site Plan Review, Richford Fire District – The applicant proposed to demolish the current outdated fire station and construct a new 4,620 square foot fire station with two (or three) truck bays and all appurtenances at 14 Bowery Lane. Staff advised the County Planning Board to recommend approval of the site plan review and the County Planning Board voted unanimously to recommend approval of the site plan review.
 - d. County Case 2025-020: Town of Owego, Town Board Private Outdoor Recreation Permit, Legacy Fitness of the Southern Tier – Applicant proposes to establish a multi-use sports and recreation facility in/on the existing building and property. Staff advised the County Planning Board to recommend approval of

- the PUD site plan review and special use permit and the County Planning Board voted unanimously to recommend approval of the outdoor recreation permit.
2. County Planning Director Trainee position - Ms. Zubalsky-Peer has moved into this position and has begun working with Ms. Jardine. The cross-training is going well.

G. Sustainability Management

1. NYSDEC Municipal Waste Reduction and Recycling Program – A resolution is listed below for Dr. Pratt to submit an application and administer the NYSDEC Municipal Waste Reduction and Recycling Program. This grant partially reimburses eligible costs related to Dr. Pratt's position.
2. Deluge Media – Promotional Videos – A resolution is listed below to hire Deluge Media to produce two educational/outreach videos on waste reduction in Tioga County.
3. 2025 YTD –

a. Paid to Broome County	2025	2024
i. HHW	\$4,849.50	\$9,266.55
ii. E-Waste	\$ 481.95	\$1,994.65
b. Towns/County(E-waste)	\$ 493.50	\$2,261.20

H. IDA

1. MRB Group Cost Benefit Analysis tool – ED&P is working with the IDA to update their PILOT application process and cost benefit analysis (CBA) process when they get a new PILOT application. The MRB Group has a tool that IDA's can use to do the CBA. There is a one-time fee of \$1,500.00. MRB also does consultant work for IDA's and offers PILOT negotiation support called "Test of Reasonableness." This is a financial analysis to determine if the applicant's requested PILOT abatement is "reasonable." They compare return on Investment (ROI) to the market and determine if it is within the reasonable range as determined by the market. MRB charges a flat fee of \$8,000.00 for this. The applicant agrees to pay for any costs the IDA incurs, including the CBA and Test of Reasonableness. At the present time the IDA does this work in house. This will be presented to the board for consideration at the meeting tomorrow.
2. Southern Tier Economic Growth MOU – The Southern Tier IDA's and Economic Development Organizations (EDO) recently completed the Southern Tier Cleantech Strategy. Newmark was the consultant for this project. The IDA's and EDO's are now looking to contract with Susan Payne to take the study that was done by Newmark and design a roadmap to implement the study. The plan is to create a more cohesive structure and approach to the Southern Tier Economic Development efforts, making it more attractive to developers to come to one organization vs. nine counties. The Tioga County IDA will contribute to the cost to the plan.
3. New Board Member – B. Case – A resolution is listed below to consider appointing Barbara Case to the Tioga County IDA Board.
4. TCIDA Façade and Small Business Loan programs – Ms. Yelverton has been working on updating loan program flyers and working with Deluge creating

promotional videos. ED&P is also working on a plan to have Ms. Yelverton visit businesses, lenders and municipalities to increase awareness of these programs.

IV. PERSONNEL

- A. Community Development Specialist position – Ms. Woodburn announced that Mr. Lanning has resigned and accepted a position in Utica. The backfill request form was filled out, the position was posted, and interviews were conducted. A resolution is listed below to appoint Marley Norton to the Community Development Specialist position with a start date of October 4, 2025.
- B. Administrative Coordinator position – This position has been posted and we are accepting applications.

V. RESOLUTIONS

- I08-Filing of an Application for NYSDEC Municipal Waste Reduction and Recycling (MWRR) Program
- I11-Designation of Tioga Co. LDC DBA Tioga Co. Tourism as Authorized Tourism Promotion Agency for 2026
- I12-Appoint Member (Case) to the Tioga Co IDA
- I13-Modify Snowmobile Grant Program Budget for 30% Award Disbursement to Snowmobile Clubs
- I18-Authorizing Legislative Chair Signature on Contract for Professional Services with Deluge Media to Create Two Promotional Videos
- I30-Authorize Appointment of FT Community Development Specialist (MNorton)
- I33-Appoint RBunce to the TCPDC Board

After reviewing the above resolutions, Ms. Woodburn asked this committee for support to move the resolutions forward. The vote to support the above resolution follows:

Legislator Ciotoli – yes
Legislator Flesher – yes
Legislator Brown – yes
Legislator Aronstam - yes

VI. PROCLAMATIONS - N/A

VII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:53 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant Economic Development & Planning



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	-31,863.78	.00	-3,136.22	91.0%*
A6422 412891 Other General Gov.	0	0	0	-5,733.09	.00	5,733.09	100.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-10,000.00	.00	-10,000.00	50.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	-18,433.16	.00	-6,566.84	73.7%*
A6422 427010 Refunds Of Prior Y	0	0	0	-4,617.08	.00	4,617.08	100.0%
A6422 510010 Full Time	365,879	0	365,879	262,228.81	.00	103,650.19	71.7%
A6422 540010 Advertising	3,000	0	3,000	2,814.35	.00	185.65	93.8%
A6422 540040 Books	500	160	660	617.98	.00	42.02	93.6%
A6422 540070 Car Maintenance	2,000	0	2,000	705.87	.00	1,294.13	35.3%
A6422 540140 Contracting Servic	0	5,300	5,300	1,000.00	.00	4,300.00	18.9%
A6422 540180 Dues	1,000	0	1,000	775.00	.00	225.00	77.5%
A6422 540220 Automobile Fuel	150	0	150	10.80	.00	139.20	7.2%
A6422 540320 Leased/Service Equ	1,350	0	1,350	508.05	.00	841.95	37.6%
A6422 540360 Meals/Food	750	0	750	55.49	.00	694.51	7.4%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	0	1,280	-322.65	.00	1,602.65	-25.2%
A6422 540480 Postage	380	0	380	230.43	.00	149.57	60.6%
A6422 540485 Printing/Paper	1,500	0	1,500	325.29	.00	1,174.71	21.7%
A6422 540487 Program Expense-WD	100,000	0	100,000	5,733.09	.00	94,266.91	5.7%
A6422 540590 Services Rendered	19,190	-5,678	13,512	6,446.13	.00	7,065.87	47.7%
A6422 540620 Software Expense	100	378	478	378.00	.00	100.00	79.1%
A6422 540660 Telephone	1,000	0	1,000	465.53	.00	534.47	46.6%
A6422 540733 Training/All other	4,820	-160	4,660	1,000.00	.00	3,660.00	21.5%
A6422 581088 State Retirement F	32,928	0	32,928	17,388.15	.00	15,539.85	52.8%
A6422 583088 Social Security Fr	19,190	0	19,190	20,194.31	.00	-1,004.31	105.2%*
A6422 584088 Workers Compensati	0	0	0	4,879.83	.00	-4,879.83	100.0%*
A6422 585588 Disability Insuran	0	0	0	241.98	.00	-241.98	100.0%*
A6422 586088 Health Insurance F	47,077	0	47,077	68,573.99	.00	-21,496.99	145.7%*
A6422 588988 Eap Fringe	0	0	0	64.21	.00	-64.21	100.0%*
TOTAL Economic Development	522,144	0	522,144	323,667.53	.00	198,476.47	62.0%
TOTAL General Fund	522,144	0	522,144	323,667.53	.00	198,476.47	62.0%
TOTAL REVENUES	-80,000	0	-80,000	-70,647.11	.00	-9,352.89	
TOTAL EXPENSES	602,144	0	602,144	394,314.64	.00	207,829.36	



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	522,144	0	522,144	323,667.53	.00	198,476.47	62.0%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8020 Planning							
A8020 439890 State Aid-Other Ho	0	-21,270	-21,270	.00	.00	-21,270.00	.0%*
A8020 510010 Full Time	188,916	0	188,916	86,609.67	.00	102,306.33	45.8%
A8020 540010 Advertising	200	0	200	91.86	.00	108.14	45.9%
A8020 540040 Books	600	0	600	121.00	.00	479.00	20.2%
A8020 540140 Contracting Servic	22,000	21,270	43,270	8,442.50	.00	34,827.50	19.5%
A8020 540180 Dues	800	50	850	813.00	.00	37.00	95.6%
A8020 540220 Automobile Fuel	200	0	200	53.94	.00	146.06	27.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	76.00	.00	114.00	40.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	21.07	.00	478.93	4.2%
A8020 540480 Postage	900	0	900	108.42	.00	791.58	12.0%
A8020 540485 Printing/Paper	1,000	0	1,000	431.45	.00	568.55	43.1%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	199.01	.00	400.99	33.2%
A8020 540733 Training/All Other	1,200	-50	1,150	305.00	.00	845.00	26.5%
A8020 581088 State Retirement F	0	0	0	10,759.40	.00	-10,759.40	100.0%*
A8020 583088 Social Security Fr	8,863	0	8,863	6,710.80	.00	2,152.20	75.7%
A8020 584088 Workers Compensati	0	0	0	1,343.20	.00	-1,343.20	100.0%*
A8020 585588 Disability Insuran	0	0	0	66.60	.00	-66.60	100.0%*
A8020 586088 Health Insurance F	40,000	0	40,000	27,561.61	.00	12,438.39	68.9%
A8020 588988 Eap Fringe	0	0	0	17.80	.00	-17.80	100.0%*
TOTAL Planning	272,644	0	272,644	143,732.33	.00	128,911.67	52.7%
TOTAL General Fund	272,644	0	272,644	143,732.33	.00	128,911.67	52.7%
TOTAL REVENUES	0	-21,270	-21,270	.00	.00	-21,270.00	
TOTAL EXPENSES	272,644	21,270	293,914	143,732.33	.00	150,181.67	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	272,644	0	272,644	143,732.33	.00	128,911.67	52.7%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8160 Refuse & Garbage							
A8160 421890 Other Home & Comm	-1,980	0	-1,980	-264.00	.00	-1,716.00	13.3%*
A8160 425900 Waste Hauler Permi	-400	0	-400	-300.00	.00	-100.00	75.0%*
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010 Fulltime	71,743	0	71,743	51,677.32	.00	20,065.68	72.0%
A8160 520280 Tools Large/ Power	0	4,845	4,845	4,845.18	.00	-.30	100.0%*
A8160 540010 Advertising	7,500	0	7,500	5,513.90	.00	1,986.10	73.5%
A8160 540180 Dues	175	0	175	.00	.00	175.00	.0%
A8160 540320 Leased/Service Equ	2,000	0	2,000	508.06	.00	1,491.94	25.4%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	303.50	.00	1,696.50	15.2%
A8160 540444 Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 542140 Contracting Servic	98,000	0	98,000	32,848.64	378.87	64,772.49	33.9%
A8160 542261 Household Hazardou	75,000	0	75,000	9,442.70	.00	65,557.30	12.6%
A8160 542485 Printing/Paper	1,500	0	1,500	101.29	.00	1,398.71	6.8%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	7,113	0	7,113	7,255.80	.00	-142.80	102.0%*
A8160 583088 Social Security Fr	5,303	0	5,303	4,070.83	.00	1,232.17	76.8%
A8160 584088 Workers Compensati	1,195	0	1,195	895.40	.00	299.60	74.9%
A8160 585588 Disability Insuran	68	0	68	44.40	.00	23.60	65.3%
A8160 586088 Health Insurance F	11,895	0	11,895	9,608.00	.00	2,287.00	80.8%
A8160 588988 EAP Fringe	16	0	16	11.80	.00	4.20	73.8%
TOTAL Refuse & Garbage	266,495	4,845	271,340	126,562.82	378.87	144,397.94	46.8%
TOTAL General Fund	266,495	4,845	271,340	126,562.82	378.87	144,397.94	46.8%
TOTAL REVENUES	-32,380	0	-32,380	-564.00	.00	-31,816.00	
TOTAL EXPENSES	298,875	4,845	303,720	127,126.82	378.87	176,213.94	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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GRAND TOTAL	266,495	4,845	271,340	126,562.82	378.87	144,397.94	46.8%
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** END OF REPORT - Generated by Pratt, Ellen **



Tioga County Tourism

September

2025

DRI Wayfinding Sign Project

A final walk-through with DOT, VOO and IDS is scheduled. Installation pending DOT permit is anticipated in October or early November.

Content Project Progress:

Fall: Hunting, Iron Kettle Farm, Jackson's Pumpkin Farm, Stoughton's Corn Maze, Coffee Shop with Fall Flavors (Annie's, Spellbound, Roasted), Engelberts Farm Store, Little Creek Farm, fishing, Halloween Fest, Owego Porchfest, arts (galleries and TAC)

Winter: Outdoor activity with snow, Holiday Showcase Lights on the River, December First Friday, Holiday Magic and/or Village Green Tree Display, Tioga Downs Winterfest, Holiday Tea, Coffee Shop, holiday shopping

MultiView Campaign:

The MultiView digital Advertising Campaign Launched in September. As of 9.24.25, the data shows over 100,000 impressions and an average of 20 unique visits per day, with top pages being the Tioga Antiques Trail page and the Events Calendar. Additional training and review of data portal is pending.

Susquehanna Heritage Area

Becca and Elaine attended a meeting with the project management contractor and submitted information for Tioga County, including partners, themes, locations and potential steering committee members.

Finger Lakes Regional Tourism Council

The final phase of a region-wide outdoor recreation project is being completed. This will feature all 14 counties in the Finger Lakes region and will serve as a resource for travel planning. It will be marketed to targeted audiences through digital advertising.

Finger Lakes Wine Country

A Strategic Plan is being developed to determine the direction of the organization.

Event Organization

Department of Labor Employee Day and the Tioga County Pumpkin Smash events are being assisted by Lori in partnership with ED&P and CCE.

Cornell Cooperative Extension Tioga County

CCE Tioga Hilltop Farm
343 Cass Hill Road
Candor, NY 13743
t. 607-659-5694
e. tioga@cornell.edu
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September 2025 – CCE Tioga Highlights

Prepared for the Tioga County Legislature Update (EDP, Agriculture & Tourism)

Organizational Updates:

Extension of Extension Offices at the Neighborhood Depot got an upgrade! CCE Tioga moved from Suites 26,27 & 28 to #23, 24 & 25 Sept. 30th providing workspaces with improved access for staff/public. CCE Tioga is grateful to the Tioga County Legislature for your continued support of our organization and the programming we provide to benefit Tioga County residents.

CCE Tioga is interviewing candidates for a part-time Administrative Assistant for the WIOA Workforce program, funded by the Broome-Tioga Workforce Contract providing WIOA services to Tioga County.

Campus Connection to Cornell:

- **CCE Executive Leadership Conference** – Kristi Snyder, ED and Danielle Singer, BOD President attended, connecting with CCE Critical Issue Leaders and other counties CCE representatives. Topics included governance and sustainability, partnerships and engaging with Cornell Faculty / programs (ex. Cornell Small Farms, Einhorn Cetner of community engaged learning)
- **CCE Food Systems Curriculum** – Kelly Jackson is enrolled in Fall Cohort in e-Cornell class to learn more about local food systems and how to improve programming to support community
- **Ward and Van Scoy Corn Crop Meeting** – Networking and learning opportunity with SCNY DFC (Ag Team) to chat with field crops growers in Tioga and hear how their growing season has been and how we can better support them in future seasons
- **Annie's Project** – Kelly is participating in state-wide Annie's Project Planning for 2025 AND 2026 programming; Annie's Project is an educational program dedicated to strengthening women's roles in modern farm and ranch enterprises. Annie's Project Classic will be offered virtually statewide to New York farmers beginning in November
- **CCE Regional & Local Food Systems PWT Retreat** – networking and collaboration planning meeting with campus employees and other CCE educators
- **Cornell Livestock (PWT)** - Kelly Jackson attended monthly meeting
- **Cornell Garden Based Learning (CBGL)** - Jean Koski keeping up with new guidance to share with the gardening community and enroll new volunteers with the online Moodle CGBL learning platform.

Community Connections:

- CCE Tioga is participating in the planning for **2nd Annual Tioga Co Pumpkin Smash!** Educators will be tabling for community awareness to educate about completing the Ag cycle via composting for pumpkins. 4-H will be hosting an enrollment event next door to the Pumpkin Smash 11/8/25
- **Ag Education:** Participation in the Ag advisory committee at Spencer-Van Etten and aiding the SVE program on improving and best use of their high tunnels (Jean Koski)
- **Tioga County Food Council Community Interest Meetings** – Kristi Snyder participated in the Nichols Community session for interest in a Tioga County Food Council led by Theresa Krause.

Agriculture Outreach Programs - Kelly Jackson, Agriculture Development Specialist

- **Local Ag Meetings:** Tioga Co. Farm Bureau (meeting & board) & Agricultural Resource Group (ARG) – September meeting held at CCE Tioga Hilltop Farm to tour the Flood Mitigation Project with TC SWCD
- **Regional AFT Navigator Program** – Regional Navigator 2025 Navigator meetings
- **Weekly Ag Newsletter** – “All Things Agriculture” sent out weekly to 290+ farmers and Ag Service providers in and around Tioga County by Ag Educator Kelly Jackson + sign-ups continue to grow!

- **Ag Technical Support** - Daily/Weekly interactions with farmers via email, phone or Farm visits as requested.
- **Continuing Insect Trapping - monitored weekly throughout the growing season –**
 - **Sweet Corn Pest** monitoring at a local farm, collaborating with the Sweet Corn Pheromone Trap Network with Cornell IPM <https://sweetcorn.nysipm.cornell.edu/>
 - **Malaise trapping** at CCE Tioga Hilltop Farm for general insect presence, collaborating with the National Insect Abundance Network <https://www.insectabundance.org/>

Beginning Incubator Farmer Program: USDA NIFA BFRDP funding for this program concluded Sept. 14, 2025. CCE Tioga Hilltop Farm continues to support our Incubator Farmers with direct Technical Assistance and access to land, greenhouse space and other facilities as we assist them in the transition to independent farming.

Horticulture Outreach, Collaboration & Research – Jean Koski, Horticulturist

- **Community Garden Guidance:** Questions continue as the growing season in winding down
- **Grow Line Hot Topics:** answering questions (phone, email or social media) from the public centered around gardens, pest and disease issues, grafting and rehabilitating apple trees, MGV training.
- In-person Owego Office Hours Wednesday afternoons at the Neighborhood Depot 1-4pm
- **CCE Tioga Hilltop Farm – Greenhouse** care and improvements preparing for more community classes
- **NYS Soil Health Mini-Grant – Hugel** Demonstration Project prepares for initial succession planting, demonstrating Soil building with natural materials
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>
>>Join the group to see seasonal horticulture interest topics and timely tasks for garden upkeep!

Master Gardeners - Jean Koski, Master Gardener Volunteer Program Coordinator

- **Master Gardener Volunteer Program Development:** Regional MGV Training began –volunteer training with online tutorials and in-person hands-on sessions. Jean Koski taught seed saving basics at the 1st in-person Session at CCE Broome by sharing experience with a variety of seeds requiring different techniques. CCE Tioga to host a session in October.
 - Tioga County is the smallest of participating counties, but **we have the most trainees (9)!**
- MGV monthly meetings brainstorming and planning public programming/community education events and exploring continuing education opportunities for MGV
- **Master Gardener/Horticulture E-news:** sharing updates and articles of interest via email
- **Article contribution to the Owego Pennysaver –** MGV's have begun outlining and authoring horticulture articles to submit for community engagement
- **Demonstration Gardens:** Continued beautification work at 56 Main & other Village of Owego locations (River Walk and Courthouse Square). **Garden Walk-a-Abouts** inviting the public via the Pennysaver to interact and bring their Questions to the Master Gardeners during the gardening work sessions. More visitors arrive each week!
- **Seed Share 2026 -** Seeking seed donations for FREE seed share event to be held in Spring 2026. Our goal is to help anyone start a home garden, large or small, in containers or in-ground.

4-H Youth Development - Robyn Estrella, 4-H Youth Development Resource Educator

- **10** Tioga County 4-H youth competed in 8 different competitions at the NYS fair (Swine show, Rabbit show, Lego challenge, Horse show and more). For 5 of the youth, this was their first time competing at the NYS fair. Everyone shared positive reports from their entire experience. The most positive pieces are the connections and new friendships they made with kids who love the same things they do.

- **Tioga County 4-H Monthly Volunteer Meetings** – 4-H relies on Volunteers along with our educators to create Positive Youth Development experiences. CCE Tioga is holding monthly adult volunteer meetings in Owego with sections for our focus areas, Horse program. General non-animal and Animal Science/livestock. **12 leaders** attended our first volunteer meeting
- **We are inviting new adult volunteers to develop 4-H clubs and /or to lead project areas.** Campaigns will begin to invite and educate our future volunteer forces.
- **End of Year Banquet Celebrating 4-H Projects – 46 Awards were presented** Our full enrollment of 115 including youth and volunteers were recognized for their contributions. Youth won awards that marked their years in 4-H and high standards of completed projects. Of the 62 attendees, we had 28 youth with their families.
- **The Giant Pumpkin Project Club** began in April with 12 youth planting seeds. The season was a hard growing season, yet one youth grew a **record-breaking pumpkin weighing 635 pounds**. Five pumpkins arrived for the Tioga County 4-H Annual Giant Pumpkin Auction. 24 community members attended our auction and generously purchased the five giant pumpkins weighing from 105 lbs to 635 lbs. Two Giant Pumpkins will be on display for the season at the Iron Kettle Pumpkin Farm.
- **4-H Enrollment for 2025-2026** – October starts enrollment and we are preparing events and outreach to grow our program, as well as updating our internal processes and enrollment policies for ease of use. We are also expanding our programming, clinic offerings for youth, Shooting Sports highlighting safety first, volunteer workshops, and research through connections with state extension staff and neighboring counties.

Family Resource Center (FRC/Family Development Programs) - Joan Shultz & Donna Vergason-Gibson,
FRC Program Coordinators/Family Development Educators

Outreach/Playgroup Location	# of Playgroups	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Attending
Parenting Classes	6	4	N/A	4	14
Spencer (Inspire)	3	14	26	41	67
Spencer (Library)	4	6	9	15	41
Nichols (Library)	4	4	5	9	31
Berkshire (Library)	2	5	6	3	2
Candor (Library)	3	36	46	82	31
Owego (TCBGC)	3	0	0	0	0
Total	25	69	92	154	186

Educators attended Training session: Supporting Parents in Leadership Roles by Children Trust Fund Alliance, OCFS monthly zoom. CCE Volunteer Risk Management: Volunteer Involvement-Policy & Procedure

Partnered with Local Agencies: Tioga County Libraries (Waverly, Candor, Spencer, Nichols, Berkshire), Inspire Community Center in Spencer, WAVR Radio & The Morning Times Newspaper, Owego Pennysaver, Waverly School Districts, AspireHope, Tioga County Boys and Girls Club

CCE Tioga Programs: Master Gardener, Agriculture Specialist, CEA Home Energy programs

FRC Success Stories:

- One of the participants who attends the **PS It Works parenting class** shared that he attended one of the job fairs held in Owego and was pleased to be hired on the spot. Another client also shared that even though she has attended many parenting classes with us over the years, she likes to come back to refresh her memory and enjoys our classes.

PAC (Program Advisory Committee) - Parent Advisory Meeting

Parents and caregivers shared input for upcoming activities for field trips to Iron Kettle, Halloween dress up and parade weather permitting, along with a cookie share in December. The participants have been engaging with each other outside of storytime and welcoming new participants into the program

Smart Energy Choices: Caitlin Tucker (Tioga Co. CEA) & Eileen Hanrahan (Regional SEC Team Mgr)

- Learned that **(2)** two of my advisees **completed** Empower+ projects, securing \$25,901.87 in NYSERDA funding for Tioga County residents
- Reached 80 residents at 3 outreach events
 - Richford Potato Festival 9/20/25
 - Catholic Charities "Stuff the Truck" Food Drive 9/21/25
 - Wellness Expo 9/24/25
- Advised **35 residents:** assisting with access to the Empower+ program and the Appliance Upgrade Program, referring to Thoma Development Consultants, Weatherization Assistance Program, HEAP, NYSERDA Comfort Home program, NYSEG Customer Advocate, Office of the Aging, Impact Project, NY-Sun Block Grant, and NYS solar tax credit
- 5 of my advisees are "no-heat" situations which I am actively working to resolve in collaboration with the Tioga County Department of Social Services and Tioga Opportunities
- Attended Tioga Non-Profit Network Meeting at Tioga Opportunities Community Center to learn about the programs and services available to Tioga County residents
- Attended New Yorkers for Clean Power Teach In about the NYS Energy Plan

WIOA Youth Employment Program/Workforce – Lisa Weston-Bialy, Resource Educator

- Enrolled **4 new participants** in September; Total PY25 Youth: **10** + Rollover Youth: **30**
- **College Bound:** Assisted **9 Youth** navigating their first few weeks of college campus life
- **Employment Training:** Currently **3 youth** are in Trainings for CDL B, Construction Equipment Operation and Cosmetology
- **Work Experience:** We have **4 Youth** at Waverly Bus Garage, Tioga County, Raymond Hadley and Price Chopper.
- **Job Corps:** 4 Youth enrolled in Security, Medical Assistant, Automotive Tech and Body Repair and Sign and Billboard Fabrication.
- Assisted 1 youth to obtain working papers and get his first job.

Nutrition - SNAP-Ed Programming has ended 9/30/2025

- CCE Tioga continues to seek alternate funding streams and developing ideas to include general nutrition/healthy eating education into other program areas, including 4-H, directing residents to direct from Farm purchase options/Farmers Markets, Home Gardening with the Master Gardeners and home preservation classes offered by our Master Preservers.

Respectfully Submitted,

Kristi K. Snyder, Ph.D.

Executive Director

CCE Tioga

CCE Tioga Board Meeting October 21, 2025 5:30pm at the Neighborhood Depot, RSVP requested

CCE Tioga Hilltop Farm
Agriculture Development & Outreach



Cornell Cooperative Extension
South Central NY Dairy and Field Crops Program



Tioga.cce.cornell.edu | 607.659.5694 | Tioga@cornell.edu

EDP Grant Tracking Spreadsheet - Tioga County								
Oct-25								
	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Closeout monitoring	\$ 3,000,000.00	NA	NA	Yes
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA	Yes
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA	Yes
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Phase II in process	TBD	NA	NA	annual program
5	Tioga County	Household Hazardous Waste Program	Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 7,767.22	NA	NA	Yes
6	Tioga County	Municipal Waste Reduction and Recycling	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction	Awarded - in process	\$ 56,350.00	NA	NA	Yes
7	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Reimbursement in process	\$ 165,000.00	NA	NA	Yes
8	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Projects are in process	\$ 212,500.00	NA	NA	Yes
9	Tioga County	NY SWIMS	Funding to support V. Owego public pool.	2nd disbursement request in process	\$ 21,270.00	NA	NA	Yes
10	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Buildout of Mobile Food Truck in process	\$ 243,533.00	NA	NA	Yes
11	Tioga County	CDBG Imminent Threat – TCPDC	Environmental remediation and demolition funding for abandoned and blighted properties located in the Town of Owego and Town of Berkshire.	Application in process	TBD	NA	NA	In process

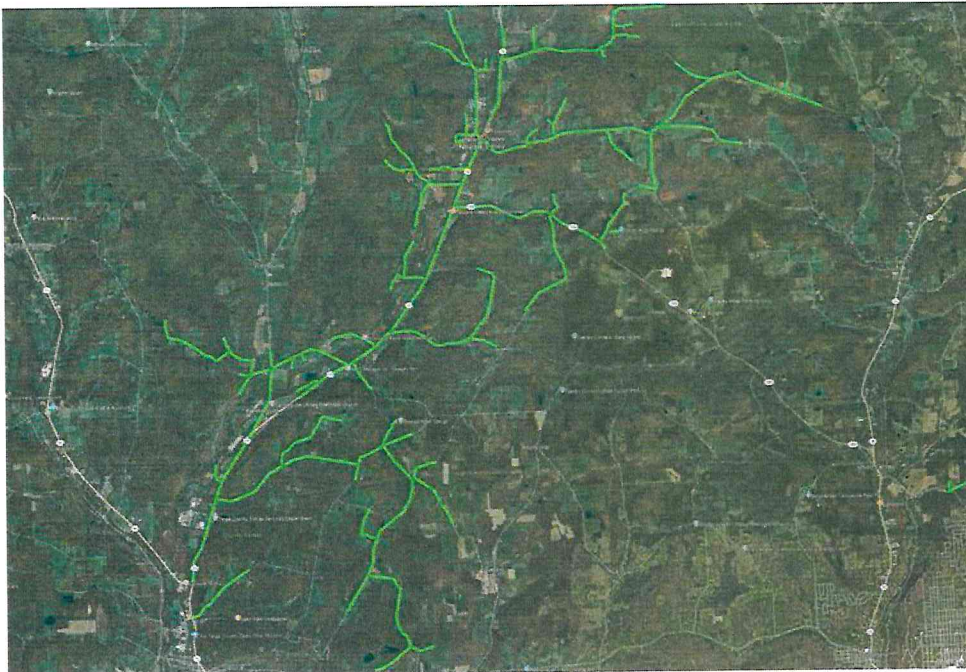
EDP Grant Tracking Spreadsheet - Outside Agencies								
Oct-25								
	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Engineering and environmental testing in process	\$ 732,420.00		X	Yes
2	OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application awarded	\$ 1,000,000.00		X	Yes
3	Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Master park plan design in process.	\$ 50,000.00		X	Yes
4	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Incentive proposal issued	\$ 112,240.00	X		No
5	Village of Owego	OPRHP Environmental Protection Fund (EPF) grant program	Historic Owego Police Station exterior façade improvements - 90 Temple Street, Owego	SHPO review approved. Grant awarded in 2021			X	Yes
6	Town of Nichols	NYS Dept of State Community Smart Growth Planning and Zoning Grant Program	Develop a Comprehensive Plan for the Town of Nichols	Application submitted	\$ 111,000.00		X	Yes
7	Tioga County IDA	USDA RBDG	Lounsberry Engineering Plan	Draft of final engineering plan has been issued.	\$ 90,000.00		X	
8	Tioga County IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X	
9	Tioga County IDA	OPRHP EPF	Northern Tioga Rail-with-Trail Pre-Engineering project	Application submitted	\$ 450,000.00		X	
10	Tioga County IDA	FAST NY Track B	Pre-engineering studies for potential industrial sites in the Lounsberry area.	Application - in process	TBD		X	
11	TCPDC	NY Main Street	62-64 North Avenue, Owego rehabilitation	Selection of firm for Environmental testing in process	\$ 438,316.00		X	
12	TCPDC	Land Bank Initiative (LBI) Phase 1, Year 3	Operational costs	Year 4 awarded.	\$ 200,000.00		X	
13	TCPDC	Land Bank Initiative (LBI) Open Round	Demolition and rehabilitation projects	Awarded - in process	\$ 1,823,100.00		X	



southern tier NETWORK

PROJECT UPDATES: NEWARK VALLEY

- Construction is underway with estimated completion set for the first quarter 2026.
- Estimated that 1500 homes will have service available.
- Currently, 6 miles of fiber is in the air.
- Location for the Point of Presence (POP) has been secured and is set up for project, Newark Valley Fire Department.



WHY OPEN-ACCESS INTERNET:

- Customers have the freedom to choose their own internet service provider (ISP) instead of being locked into a single company.
- This makes it simple to compare providers and select the one that best fits your needs for price, speed, and service.
- Open-access ensures the power stays with the customer, not the monopoly.

COMMUNITY UPDATES:

- Social media campaigns are currently underway for the service area, with the message “Coming Soon”
- Residents are being directed to STNFiber.com to sign up for service. When signing up, the reply is “Coming Soon” and STN is building an email list through the sign up forms to notify those interested when fiber internet is available.
- In-mail campaign is also underway via postcards with the “Coming Soon” message. Two weeks prior to the project being completed, postcards will go out again with “Available Now” messaging.
- Currently looking for community events to attend in the Newark Valley area.



REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

AUTHORIZING LEGISLATIVE CHAIR
SIGNATURE ON MEMO OF UNDERSTANDING
WITH TIOGA COUNTY FAIR BOARD

WHEREAS: Tioga County Department of Sustainability would like to hold their second annual Pumpkin Smash Event in partnership with Tioga County Tourism at the County Fair Grounds; and

WHEREAS: The Tioga County Fair Board is willing to allow the County and Tourism to host said event at the County Fair Grounds; and

WHEREAS: A Pumpkin Smash is an effort to divert pumpkins from landfills by providing locations for residents to drop-off jack-o-lanterns/whole pumpkins to be composted or donated to local farms for livestock; and

WHEREAS: Tioga County Sustainability will be providing PPE such as caution tape, tarps, gloves, safety goggles & face shields, and safety vests, as well as requiring all participants to sign a waiver; therefore be it

RESOLVED: That Tioga County and the Tioga County Fair Board are desirous of having a Memo of Understanding with regard to this event; and be it further

RESOLVED: That the Tioga County Legislature agrees to authorize the Legislative Chair to sign the Memo of Understanding, upon approval of the County Attorney, between the Tioga County Fair Board and Tioga County.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

AUTHORIZE MEMORANDUM OF
UNDERSTANDING TO PROVIDE IN-KIND
SERVICES TO STERPDB FOR REGIONAL
HOUSING PROJECT

WHEREAS: Per Tioga County resolution 243-74, Tioga County has been a dedicated member of the Southern Tier East Regional Planning Development Board (STERPDB), dba Southern Tier 8 Regional Board (ST8), since its inception and original intermunicipal agreement executed in 1974; and

WHEREAS: ST8 is now embarking on a Regional Housing Investment Framework project, funded by the Appalachian Regional Commission, whereby ST8's eight member counties will work together to address the private workforce housing supply shortage by identifying strategic investment opportunities, removing barriers to housing development, and preparing communities to implement regional housing solutions that drive long-term economic growth; and

WHEREAS: ST8 is requesting that all eight counties enter into the project's Memorandum of Understanding that defines expected roles of the counties and requires contribution of in-kind services from county staff in the amount of \$28,000 for time spent on this project during the grant period of March 1, 2025 to February 28, 2027; and

WHEREAS: Tioga County Department of Economic Development and Planning staff, namely Elaine Jardine and Sara Zubalsky-Peer, are willing and able to provide this staff time and contribute said in-kind services amount during the stated grant period; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes entry into said ST8 Memorandum of Understanding; and be it further

RESOLVED: That the Tioga County Legislative Chair be authorized to sign said Memorandum of Understanding upon review and approval of the County Attorney.