

Information Technology – Legislative Committee Meeting

03.03.26

Attendance Legislators: Tracy Monell, Jake Brown, Jo Ellen Rose, Ray Bunce, William Standing, and Andrew Aronstam.

Staff: Jackson Bailey (County Administrator), Brandon Clark (Chief Information Officer)
Cathy Haskell (Legislative Clerk), Heather Canfield (Office Specialist II)

- APPROVAL OF MINUTES
 - 2.03.26 IT Legislative Committee Meeting
 - Approval of 2.03.26, Information Technology Committee Minutes: Legislator Ray Bunce made the motion, seconded by Legislator William Standing to approve the 2.03.26, Information Technology Committee Minutes as written. Motion carried
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - O365 Shared Services Licenses Update
 - Chief Information Officer Clark reported that the project is nearing completion, with one municipality remaining.
 - The Village of Owego is the final shared service entity scheduled for conversion to Office 365.
 - Windows 11 Update
 - The ITCS Department reported that the Windows 11 upgrade project is now fully completed.
 - The department successfully upgraded more than 711 computers during 2025 and the first quarter of 2026 to ensure compliance with Microsoft's end-of-life requirements for Windows 10.
 - Server Room HVAC
 - The server room HVAC system has been fully repaired by StarkTech.
 - The ITCS Department is awaiting an additional quote to move forward with a local vendor to maintain the equipment.
 - 56 Main HVAC

- Wiring has been completed by the ITCS department to adhere to new controllers.
 - ITCS department is currently displaced to allow the project to move forward in the ITCS office.
 - Radio Training
 - The ITCS Department will be working with Emergency Management, in coordination with Motorola, to assist with the setup for training on the new radio systems.
 - ITCS will also participate in the technical portion of the training in April to provide additional support as needed.
 - Tyler Credit Card Systems
 - The ITCS Department, in coordination with Buildings and Grounds, has completed the wiring for the new credit card systems.
 - Configuration of the systems is expected to be completed in the coming weeks.
- NEW BUSINESS
 - ITCS Remote access
 - ITCS presented to the Legislature the list of staff members requiring remote access.
 - Social Media Software
 - CIO and County Administrator presented the idea of a software platform to maintain county wide social media
 - The Committee expressed interest in ITCS and Administration to move forward in finding a platform.
 - LYNX Warranty
 - The ITCS Department has received the invoice for the 2026 NetApp systems warranty. This year's warranty cost is approximately \$6,000 less than last year's.
 - 2026 Certificate Upgrades
 - The ITCS department has started and completed the 2026 certificate upgrades for all service platforms.
 - EOC Upgrade
 - The ITCS Department and Emergency Operations have begun evaluating the current capabilities of the Emergency Operations Center. CIO Brandon Clark reported that much of the existing equipment is outdated and requires a refresh. He also noted that the current setup does not adequately support outside users who need to utilize the space.

- The ITCS department will work with Emergency Management operations to come up with a 2027 capital project to upgrade the space.
- Shared Calendars
 - In preparation for migrating away from Exchange On-Premises, the ITCS department is moving forward with the final phase of our transition to O365. This includes the migration of all shared and resource calendars to ensure a fully cloud-based environment.
- PERSONNEL
 - Deputy Director
 - Network Administrator
 - IT Specialist
- RESOLUTIONS
 - C06 - IT Specialist
 - C07 - CrowdStrike
 - C08 - Copier Purchase Agreement for Legislative Office
 - C09 - Accept State and Local Cybersecurity Grant Program MFA Hardware Tokens
 - C36 – Authorization to Proceed with Catalog of Service and Master Service Agreement for Shared Services 2026
- PROCLAMATION