

*Fifth Regular Meeting
May 15, 2018*

The Fifth Regular Meeting of 2018 was held on May 15, 2018 and was called to order by the Chair at 12:04 P.M. Eight Legislative members were present, Legislator Mullen being absent.

Chair Sauerbrey asked Legislator Weston to have a moment of prayer. "Dear Lord, please assist the powers that be to have the wisdom needed to protect the unfortunate and less privileged children of Tioga County."

Legislator Weston led all Legislators and those in attendance in the Pledge of Allegiance.

There were 42 people in attendance.

Chair Sauerbrey at this time asked for a remembrance of Sandra Junker, a past employee who worked in the Veterans' Office.

Sherri McCall of the Tioga Career Center spoke. "Sandy Junker was the Director of Veterans' Service from August of 2008 through August of 2016. Sandy started her career in the military. She was in the Army and served for 21 years. She retired with the rank of E7 and received the rank of Sergeant First Class, which at that time she was among the first females to have achieved that rank. Her service took her throughout the United States and then she returned home upon her retirement to this area. She was raised in the Binghamton area. She then being a Veteran decided to give back to the Veteran community, so she started her career with the Department of Labor; that is where I met her when I first started in 1998.

"Our first encounter was I walked into the Southern Tier Office in Broome County to take over the requirements under the new at that time Workforce Investment Act and this 4 feet 10 inch tall woman comes up to me and literally pushes me against the wall and says "who is providing Veterans' services in Tioga County, they need services in Tioga County". I am like DVOPs and LVRs and she goes "well I am the Disability Veterans' Opportunities Program Rep". I am like okay that is you. She goes "well then I know they are going to get great services" and that was our first meeting and we worked well together for 20 years.

"In 2006 Sandy retired from the Department of Labor and joined Tioga County in 2008. Among other things that she did was she participated in community food banks. She worked soup kitchens on holidays. She was active

in the American Legion and coordinated their parades and special occasions. It is said that twice in your life your light shines the brightest and that is at your birth, when your birth is celebrated, and at your death when you are memorialized by friends and family. Unfortunately there was no public notice of Sandy's passing. There were no services and no military honors, which she earned and so with just a few minutes of your time today we cannot make her light shine, but we can make it sparkle a bit. She represented all that was good in this world. She gave her life to the military and then she gave back for the rest of her life, and even when her health was failing her spirit never did. For that I thank the Legislators for giving me this time to say a little something and for you for listening. Her light should sparkle just a bit today. Thank you."

Legislator Hollenbeck read and presented Employee Recognition and Appreciation Week Proclamation to employees in attendance that have attained 25, 30, 35 and 40 years of County service.

PROCLAMATION

WHEREAS: The mission and services of Tioga County depend heavily on the tireless contributions of its dedicated employees; and

WHEREAS: The Tioga County Legislature wishes to recognize the efforts of all Tioga County employees; and

WHEREAS: The Employee Recognition Committee was created to provide a mechanism to show our appreciation for the Employees of Tioga County; and

WHEREAS: Those employees who have served for more than 25 years have shown a steadfast commitment to serving the well-being of the residents of Tioga County, and should be recognized by those whom they have served; and

WHEREAS: The Tioga County Legislature would like to especially recognize the following employees who have attained 25, 30, 35 and 40 years since last year's ceremonies:

<u>Name</u>	<u>Department</u>	<u>Years</u>
Gary Howard	Sheriff's Office	40
Diane Rockwell	Sheriff's Office	35
Steven DuVarney	Sheriff's Office	30
Tina Lounsbury	Social Services	30
Doreen Stoughton	County Clerk	30
Bryan Rockwell	Public Works	30
Katherine Garrison	Social Services	25
Gail Perdue	Social Services	25

John Feltey	Public Works	25
Wayne Moulton	Sheriff's Office	25
Robert Blasch	Sheriff's Office	25

NOW THEREFORE, THE TIOGA COUNTY LEGISLATURE does hereby proclaim and designate the week of May 14-18, 2018 as

EMPLOYEE RECOGNITION AND APPRECIATION WEEK

In the County of Tioga, New York, and call upon our citizens to join in recognizing these dedicated employees.

Chair Sauerbrey asked for a unanimous motion for the adoption of four recognition resolutions, seconded unanimously and carried.

Legislator Standinger read and presented the following Recognition Resolution to Michele Robins of the Department of Social Services.

There was a unanimous motion for the adoption of the following recognition resolution, seconded unanimously.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 102-18 RECOGNIZE MICHELE I. ROBINS
 34 YEARS OF DEDICATED SERVICE
 DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Michele I. Robins began her career with the Tioga County Department of Social Services as a Clerk Typist in February 1984. In November 1987, Michele was promoted to Account Clerk Typist, and in March 2005 met the qualifications to be promoted to Social Welfare Examiner in the SNAP/Medicaid Unit; and

WHEREAS: Michele I. Robins has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Michele I. Robins has shown the highest levels of reliability, trust, loyalty and competence in the performance of her duties; and

WHEREAS: Michele I. Robins will retire on May 26, 2018; now therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Michele I. Robins for her thirty-four years of dedicated and loyal service to the Tioga

County Department of Social Services and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated and outstanding employee, Michele I. Robins.

ROLL CALL VOTE

Unanimously Yes – Legislators Weston, Hollenbeck, Huttleston, Monell, Sauerbrey, Roberts, Standinger, and Sullivan.

No – None.

Absent – Legislator Mullen.

RESOLUTION ADOPTED UNANIMOUSLY.

Legislator Standinger spoke. “Michele, Congratulations.”

Shawn Yetter, Commissioner of Social Services spoke. “Over 34 years, over a dozen different Supervisors, one of only a couple of employees left who goes back three Commissioners, two promotions, number two on the seniority list of employees at the Department, and one retirement day just on the horizon. I know you stand here proud of your accomplishments over the past three and a half decades. Please know your colleagues past and present and I also stand here very proud of you for reaching this milestone in your life. I have had the privilege of honoring you at both 25 and 30 year longevity employee recognition ceremonies and with your indulgence I am going to repeat just a couple of things I have said in the past and I picked out just the nice ones.

“Michele is our Department’s unofficial historian. She has spent countless hours of her own time pouring over the history of the County Farm, looking at archives, and appreciating the past regarding the history of Social Welfare in Tioga County from the original poor farm to the present. If I ever needed to ask for help, you are exactly the kind of person I would want to sit across the desk from me. You are real, you are compassionate, you are unpredictable, and you are most importantly a survivor, and I suspect there were days where Michele might have wondered to herself if this milestone was something she even wanted to achieve. Michele, not only have you achieved it, but you have done so with the level of strength and character and determination that helps define who you are and what you have brought to the organization for all these years.

"Now we often think about important moments in time and on June 19, 1984 just shy of 34 years ago you were made permanent. I am going to present you with the original evaluation and it is one page I might point out, just saying, we could go back to that simplicity and just five categories, and the document is signed off by three women you and I both spent a lot of time working with, Betty Forbes, Marilee Rider, and Eleanor Monroe with her handwritten note at the bottom of permanent appointment to be made Eleanor M. Monroe, Director of Administrative Services. I am going to read just a couple of things. Attendance, Michele is rarely absent and always punctual. Personal qualifications, in dealing with the public Ms. Seymour (maiden name) is patient, pleasant, and willing to extend herself when needed. She is anxious to learn everything, not simply things that are job related. She constantly asks questions and seems to absorb the information that she is given. Attitude toward job, Michele seems to look forward to coming to work. She is interested, cooperative, and eager to please and to learn. We recommend a permanent appointment for Michele.

"34 years ago those three women made the right decision. You have proven to be a dedicated employee who came to work every day wanting to do a good job and you succeeded. You are a connection to the past that I personally will miss very much. I will miss daily hellos at lunchtime with you sitting at the puzzle table in the lunchroom. On behalf of all your colleagues and the countless number of Tioga County residents you have served over the years we all wish you the happiest and healthiest of retirements that you have so richly earned."

The following recognition resolution for Bernadette Frenz of the Department of Mental Hygiene was noted.

There was a unanimous motion for the adoption of the following recognition resolution, seconded unanimously.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 103-18

*RECOGNITION OF
BERNADETTE A. FRENZ'S 30 YEARS OF
DEDICATED SERVICE TO THE TIOGA COUNTY
DEPARTMENT OF MENTAL HYGIENE*

WHEREAS: Bernadette A. Frenz was hired as a Clinical Social Worker on August 22, 1988 and was appointed to the position of Clinical Social Worker on June 30, 1992, and promoted to Senior Clinical Social Worker in 1995, a position which was reclassified to Supervising Clinical Social Worker in 2004 with Tioga County Department of Mental Hygiene; the position she still holds; and

WHEREAS: Bernadette A. Frenz has been extremely dedicated, loyal and professional in the performance of her duties and responsibilities during the past 30 years to the Mental Hygiene Department. She has earned the respect of her director, colleagues and peers throughout Tioga County; and

WHEREAS: Mrs. Frenz will retire on June 7, 2018; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Bernadette A. Frenz for her 30 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Bernadette A. Frenz.

ROLL CALL VOTE

Unanimously Yes – Legislators Weston, Hollenbeck, Huttleston, Monell, Sauerbrey, Roberts, Standing, and Sullivan.

No – None.

Absent – Legislator Mullen.

RESOLUTION ADOPTED UNANIMOUSLY.

Legislator Standing read and presented the following Recognition Resolution to Margaret Shuler of the Public Health Department.

There was a unanimous motion for the adoption of the following recognition resolution, seconded unanimously.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 104-18

*RECOGNITION OF
MARGARET SHULER'S 34 YEARS OF
DEDICATED SERVICE TO TIOGA COUNTY PUBLIC
HEALTH*

WHEREAS: Margaret Shuler was appointed to the position of Public Health Nurse on October 31, 1983, in the Tioga County Public Health Department; the position she still holds; and

WHEREAS: In 2009 Margaret was honored as the Public Health Team Member of the Second Quarter by her peers in Public Health; and

WHEREAS: In 2009, Margaret was named Tioga County Employee of the Quarter, as well as Tioga County Employee of the Year; and

WHEREAS: In 2009, Margaret was included in the New York State 'Public Health Works!' Honor Roll, which is a significant recognition from the New York State Department of Health; and

WHEREAS: Margaret has worked tirelessly for the benefit of the citizens of this county, particularly in the areas of maternal child health and the importance of infant and adult immunizations; and

WHEREAS: Margaret Shuler has been extremely dedicated, loyal and professional in the performance of her duties and responsibilities during her 34 years in the Public Health Department. She has earned the respect of her colleagues and peers throughout Tioga County, as well as within the New York State Department of Health; and

WHEREAS: Mrs. Shuler will retire on May 26, 2018; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Margaret Shuler for her over 34 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Margaret Shuler.

ROLL CALL VOTE

Unanimously Yes – Legislators Weston, Hollenbeck, Huttleston, Monell, Sauerbrey, Roberts, Standing, and Sullivan.

No – None.

Absent – Legislator Mullen.

RESOLUTION ADOPTED UNANIMOUSLY.

Legislator Standing spoke. "With that being said I think this young lady has stuck a needle in my arm on at least one occasion and now is my chance to get back at her, but since she is a nurse I never know when I might need one I will not do that. When I was a young child and I went to a doctor to get a

measles shot I bit him because it hurt so I warned Margaret of that, but I did not feel a thing, she did a very good job.”

Lisa McCafferty, Director of Public Health spoke. “I guess what I will say is for the short time I have been in Tioga County here Margaret has been a keystone for the County, for public health. It is awesome when I talk to her and reflect on her career and all the stuff she has done, one heck of a valuable person in the County. Kudos to her and I hope you enjoy your retirement.”

Melanie Miller of the Public Health Department spoke. “I did not write a lot because I am not really a public speaker, although I will share that a couple of years ago when I was going through my BSN I had to do a speech in front of my coworkers to learn public speaking and I was just now thinking of how kind Margaret was when she was critiquing me and she said “well Mel is like a beginning driver, she has got the skills down and after some practice she will get good at it”, so I thank you and I am thinking of you now. I just want to say over a year ago I was promoted to Supervising Public Health Nurse and I had the strange experience of becoming Margaret’s Supervisor. It was strange because Margaret had been my mentor over the years and now I was going to be her Supervisor. This felt quite weird at the time, but then Margaret quickly put me to ease and supported me 100%.

“Margaret has been a great support and team player for her coworkers. She shows patience and understanding to both coworkers and clients alike and makes people feel at ease. I have always lovingly referred to her as my vaccine guru. She is like a walking encyclopedia of vaccine information. Margaret has always been 100% focused on her job. She has exemplified what the nursing profession is all about. Margaret has touched the lives of so many. She provided teaching and care in the home to new moms and their babies and provided care for many years here in our Clinic. Her vaccine competency and knowledge assured that people got the right vaccines at the right intervals. She has been the vital person behind the scenes, assuring our vaccine inventory and clinic operations were up to speed. Her tireless effort to increase our county’s vaccine coverage has made her a true immunization champion.

“Margaret, I thank you for all you have done for this county, our Health Department and for me. You truly are a gift to our profession and you will always be a part of my greatest memories here. Thank you so much.”

Sue Haskett, Information Security Office for the County spoke. “I have a job description, serves patients by visiting homes, determines patient and family needs, develops healthcare plans, provides nursing services and treatments, refers patients with social and emotional problems to other community agencies. Tioga County has been fortunate to have Margaret as one of their

best public health nurses. Public Health nurses devote themselves to the health and wellbeing of the communities they serve by educating them in beneficial health practices and disease prevention. This is Margaret.

“Here is a quote. “People would come to us for all kinds of things and Margaret would move heaven and earth to help them. She found things under rocks for people and it is a good feeling to give people what they need.” Again, Tioga County has been fortunate to have Margaret here. Margaret is the type of person who can meet someone and instantly find something positive about that person and let others know. Did you know, if you have recently had your pet at a rabies clinic, Margaret is there prepping the vaccines. I am going to give you a few adjectives. Comforting, kind spirit, amazing, caring and a beautiful friend, wise, smart, amazingly inspiring woman, does not just live life, but she lives it well. Dignity, grace, service, and devotion is the rock dedicated to public service. These words among others describe Margaret. Congratulations on your retirement. You will be missed by those people and pets you touched through Public Health.”

Legislator Monell left at 12:30 p.m.

Margaret Shuler of the Public Health Department spoke. “It is pretty overwhelming to hear so many wonderful things about yourself, but the reason I wanted to speak today is because I do not think it is so much what I have done for the County and the Health Department as it has been what the Health Department and the County has done for me. Really when you think about it, I do not what the big deal about 34 years is because after all you were paying me and I was getting a very nice benefit package in addition, and the third advantage was I got to work with an unbelievable staff. My coworkers are amazing people who do not just do a fantastic job on the job, they have all these wonderful hidden talents and special characteristics and skills.

“I could look at every one of them and tell you a special characteristic about them that makes them a superb employee, but in addition to all of those things the reason I stayed 34 years is because I did not have a job, I had a career and if someone were to look at my resume this is what they would see. I have been a homecare nurse helping clients adjust to new circumstances and new diagnoses. I have been a diabetic educator nurse. I have been a wound care nurse and I remember going on a home visit with a very experienced older nurse and watching her care for a wound so deep that I could see the hip bone and when we got back in the car I said to her, “we can heal that wound, we can heal that wound without it getting infected” and she looked at me and she said, “yes, if you pay attention to the details and do it correctly every time we will heal that wound without infection” and she was right. Months later I saw that patient walking out in the community, her wound healed.

"I got to be a Hospice nurse before there was Hospice and I got to help people die in comfort and peace and dignity when the hospitals could not offer them anything more. On the other end of the spectrum I got to be a perinatal nurse, helping to run our prenatal clinic and living with the excitement of moms during their pregnancies, deliveries and postpartum times. I got to be a respiratory clinic nurse and learned more than I ever thought I wanted to know about tuberculosis and work with a wonderful respiratory physician. I got to learn to be an HIV counselor and tester and I was taught how to do phlebotomy. I got to be a child health promotion specialist and work with daycare centers and schools to help them get their immunization rates in line.

"I got to be the vaccine coordinator and learn everything you probably do not want to know about vaccine, how you give it, how you store it, how you handle it from beginning to end and the last two things that I got to do was be a communicable disease specialist. I always like the word specialist, it makes you sound more important than you are. I had no idea how much I would enjoy that and how much I would learn during the course of the three years of doing that, and of course the rabies clinic. I call myself the rabies clinic vaccine specialist and I had more fun at those clinics trying to keep up with the Vets as I filled the syringes so they could give them. That is why I stayed because I got to have 13 jobs and that is a career; that is not a job, that is a career and for that I thank the Legislature and the Administrators that have allowed me to be there that long and to experience all those jobs. I did not have to leave and go somewhere else, I could just do something different and be with Tioga County Public Health Department the whole time. Thank you very much all of you who have made it a career for me. Thank you."

The following recognition resolution for Bryan Rockwell of the Department of Public Works was noted.

There was a unanimous motion for the adoption of the following recognition resolution, seconded unanimously.

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. 105-18

*RESOLUTION RECOGNIZING BRYAN
ROCKWELL'S 30 YEARS OF DEDICATED
SERVICE TO TIOGA COUNTY*

WHEREAS: Bryan Rockwell started his employment with Tioga County as Laborer on May 23, 1988 and worked his way up to Working Supervisor; and

WHEREAS: Bryan Rockwell has been very dedicated and loyal in the performance of his duties and responsibilities during the past 30 years to the Public Works Department; and

WHEREAS: Mr. Rockwell's dedication, conscientiousness and work ethic were made evident by him always arriving on time well in advance of the workday for his entire 30 year career; and

WHEREAS: Mr. Rockwell will retire on May 30, 2018; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Bryan Rockwell for his 30 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Bryan Rockwell.

ROLL CALL VOTE

Unanimously Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger, and Sullivan.

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED UNANIMOUSLY.

Chair Sauerbrey stated that there are six Proclamations, American Stroke Month in Tioga County, Think Differently, Post Traumatic Stress Disorder Awareness Month, Foster Care Recognition Month, Elder Abuse Prevention Month, and Mental Health Awareness Month and Children's Mental Health Awareness Week. The first three will be read and presented. The last three will be noted in the minutes.

Legislator Standinger read and presented the following Proclamation on American Stroke Month in Tioga County to Lisa McCafferty, Public Health Director. "This proclamation kind of hits me hard because on May 6, 2009 I found out about strokes firsthand and I will tell you this they are not pleasant, they are not a good thing, and if you have one you are doggone lucky if you are still breathing, so I guess I was pretty lucky."

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: Stroke is a leading cause of serious long-term disability and the fifth leading cause of death in the United States, killing over 140,000 people nationwide and more than 20 citizens of Tioga County each year; and

WHEREAS: Stroke prevalence is projected to increase by 20.5% between 2012 and 2030 and the direct medical costs in the U.S. for treating stroke are expected to increase by 158% from \$71 billion in 2012 to \$183 billion by 2030; and

WHEREAS: Warning signs of stroke include sudden numbness or weakness of the face, arm or leg, especially on one side of the body; sudden confusion, trouble speaking or understanding; sudden trouble seeing in one or both eyes; sudden trouble walking, dizziness, loss of balance or coordination; and sudden severe headache with no known cause; and

WHEREAS: Americans are more aware of the risk factors and warning signs for stroke than in the past, but according to a recent survey, one-third of adults cannot identify any symptoms; and

WHEREAS: Studies show that the quick actions by EMS professionals are instrumental in saving lives from stroke and producing better outcomes for stroke survivors, but more than a third of stroke patients fail to use EMS; and

WHEREAS: New and effective treatments have been developed to treat and minimize the severity and damaging effect of strokes, but much more research is needed, therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of May 2018 as:

AMERICAN STROKE MONTH IN TIOGA COUNTY

and urges all the citizens of our County to familiarize themselves with the risk factors associated with stroke, recognize the warning signs and symptoms, and on the first signs of a stroke dial 9-1-1 immediately so that we might begin to reduce the devastating effects of stroke on our population.

Legislator Standinger spoke. "With that being said, there is an acronym that is very useful, it is called FAST, face, arms, speech and time, and what they stand for is if you are suffering from a stroke there is a good chance you are going to have weakness in one side of your face and if you are asked to raise your arms, one arm will drop. Speech, your speech might be slurred and time is if you do not get help you are going to lose brain cells, which is not a good thing, at least that is what I have been told.

"I was very fortunate when I had mine after a truck hit me in Albany. I was able to use my cell phone and call a friend who came and recognized I was having some kind of a problem and he ended up calling an ambulance for me or directing an ambulance be called, and I remember them taking me out of my car and sticking needles in my arm and telling me that I was having a stroke and I said "no way, only old people have them". Well I was 51 years old so I guess that is a fallacy of old people having strokes. You know I was fortunate that I came out of it as good as I did, but it ended my career with the State Police. I am just glad I am breathing and it is thanks to nurses, EMTs, and someone recognized I was having a problem. It is an important thing."

Lisa McCafferty, Public Health Director spoke. "I just want to reaffirm everything that Legislator Standinger has said, look at the warning signs and if you think you are feeling queasy, take some steps, call the ambulance or turn to a friend and say hey do I look okay."

Jenna Dyer, Early Intervention Coordinator of the Public Health Department read the following Proclamation on Think Differently.

**County of Tioga
EXECUTIVE PROCLAMATION**

WHEREAS: The "Think Differently" initiative promotes awareness and acceptance of all people, and advocates for the inclusion of all individuals living with special needs; and

WHEREAS: Our state and communities are stronger because of our diversity and differences; and

WHEREAS: According to the Center for Disease Control (CDC) over 55 million people, or approximately 19% of Americans, have a type of disability or special need; and

WHEREAS: For some people with special needs, the very thing that makes them unique can also keep them on the sidelines, separate from those who might not understand their differences or uniqueness; and

WHEREAS: Tioga County Public Health serves the local community through multi-faceted Children's Programs founded on meeting the child where they are; and

WHEREAS: It is important to promote and provide guidance to those with special needs on how to access supportive services available to them in the community; and

WHEREAS: The goal of this initiative is to provide a supportive and inclusive environment for individuals of all abilities by supporting community events that expand family friendly opportunities for people with special needs and their families; and

WHEREAS: Tioga County Public Health will serve as a leader in ensuring that individuals and families with special needs have their needs met; and

WHEREAS: Adopting the "Think Differently" initiative is an important statement that our county officials, business owners, and residents can make to show their support for differently-abled children and adults with special needs; therefore

THE TIOGA COUNTY LEGISLATURE does hereby encourage all residents and business owners to adopt the "Think Differently" initiative so that all are better prepared to communicate with, provide for, and support those living on the Autism Spectrum or have other special needs.

Legislator Sullivan read and presented the following Proclamation on Post Traumatic Stress Disorder Awareness Month in Tioga County to John Holton, Veterans' Service Director.

PROCLAMATION

June 2018 AS PTSD AWARENESS MONTH IN TIOGA COUNTY

WHEREAS: June is National PTSD Awareness Month; and

WHEREAS: Tioga County has 4,623 veterans living here; and

WHEREAS: The current statistics are that 31% of all veterans have Post Traumatic Stress Disorder (PTSD), 19% have Traumatic Brain Injury (TBI), 7% have both PTSD and TBI, that 42% of all veterans with PTSD and TBI abuse alcohol and drugs, and that 50% of all these veterans do not seek treatment for any of these disorders; and

WHEREAS: Veterans commit suicide at a rate of 22 per day, 660 per month and 8,030 per year; and

WHEREAS: The Tioga County Veterans' Service Agency seeks to raise awareness of these epidemics that affect so many in our veteran community and the need to effect change and better serve our veterans who are plagued by these disorders; therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim

June 2018 as PTSD Awareness Month in Tioga County

and encourages Tioga County citizens to get involved in learning about and raising awareness regarding PTSD, TBI, Substance Use Disorder and Suicide rates amongst our veterans.

John Holton, Veterans' Services Director spoke. "These afflictions that are listed in the Proclamation are invisible, invisible to all of us walking around, however it is a battle, a war being fought within several tens of thousands of veterans among us. In this County the veterans are very fortunate to be represented by a Board that takes veteran services very seriously. Toward that end, in June our office will be sponsoring a round table forum drawing professionals together on June 19th so that we can discuss how we can better serve these people. We will be networking with professionals from Syracuse, from Bath, and professionals within our own organizations. On behalf of the veterans who are walking among us with these afflictions I give you their thanks. Thank you."

The following Proclamation on Foster Care Recognition Month was noted.

FOSTER CARE RECOGNITION MONTH PROCLAMATION

WHEREAS: The Tioga County foster family serves as a source of safety, love, self-esteem and support for children in Tioga County; and

WHEREAS: There are 28 children in foster care in Tioga County, 23 of these children are in foster homes, with 5 being in relative placements; and

WHEREAS: We have 25 certified foster homes in Tioga County with 5 of them being approved relative homes; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children in foster care, and the enduring and valuable contribution of foster parents; and

WHEREAS: It is appropriate to recognize all those who volunteer their talents and energies on behalf of children in foster care, the foster parents who serve these children and the professional staff dedicated to ensuring these children have a stable and safe foster family environment; now therefore

THE TIOGA COUNTY LEGISLATURE hereby Proclaims May 2018, as

FOSTER CARE RECOGNITION MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities and businesses to increase their participation in our efforts to recognize foster parents in Tioga County.

The following Proclamation on Elder Abuse Prevention Month was noted.

PROCLAMATION

WHEREAS: People who are elderly or have disabilities have contributed to the general welfare of Tioga County by helping to preserve customs, convictions, and traditions of many people from diverse backgrounds; and

WHEREAS: These residents are vital and integral members of our society and their wisdom and experience have enriched our lives; and

WHEREAS: The health and well-being of disabled and elderly people in our county should be one of our highest priorities and of concern to all Americans; and

WHEREAS: People who are elderly or have disabilities are among the most important resources of our county, and it is fitting that we recognize the need to protect their health, safety, and rights; and

WHEREAS: Abuse of the elderly and people with disabilities in domestic and institutional settings is a wide-spread problem, affecting hundreds of thousands of people across the country; and

WHEREAS: Elder abuse is underreported because the elderly who are being abused find it very difficult to tell anyone and are usually ashamed and sometimes afraid; and

WHEREAS: Elder abuse happens to men and women of all income levels, all cultural and ethnic groups, whether they are in good health or incapacitated in some way, in poor neighborhoods and in suburbia; and

WHEREAS: Many of the cases investigated by Adult Protective Services in New York involve self-neglect or financial exploitation and it is our duty as citizens to reach out to people in need; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby proclaim the month of May 2018 to be

Elder Abuse Prevention Month

in Tioga County, and urge all citizens to work together to help reduce abuse and neglect of people who are elderly or have disabilities.

The following Proclamation on Mental Health Awareness Month and Children's Mental Health Awareness Week was noted.

2018 PROCLAMATION

Mental Health Awareness Month & Children's Mental Health Awareness Week

WHEREAS: The citizens of Tioga County value the overall health and well-being of all the residents of Tioga County they are proud to support the observance of Mental Health Awareness Month and Children's Mental Health Week; and

WHEREAS: Mental Health is essential to everyone's overall health and well-being; and

WHEREAS: Mental illness is the leading illness-related cause of disability, a major cause of death through suicide, a factor in school failure, a contributor of poor overall health, incarceration, and homelessness; and

WHEREAS: Mental illness in adults and serious emotional and mental health disorders in children and youth are real and treatable; and

WHEREAS: There is evidence that early intervention, family-centered care for children, and person centered treatment for adults can result in reduction and management of symptoms such that individuals with mental illness can live full, productive and meaningful lives in their communities; and

WHEREAS: Children and youth with mental health challenges, along with their families, deserve access to services and supports that are family driven, youth guided and culturally appropriate; and

WHEREAS: There is an expectation of hope, healing and recovery for the citizens of Tioga County who experience symptoms of mental illness, and

WHEREAS: Tioga County has made a commitment to a community-based system of care that promotes values of acceptance, dignity and social inclusion for individuals of all ages; therefore

THE TIOGA COUNTY LEGISLATURE does hereby ask all residents of our county to join in declaring May 2018 as *Mental Health Awareness Month* and May 6th – 12th, 2018 as *Children's Mental Health Week* in Tioga County.

There was no privilege of the floor.

Legislator Hollenbeck made a motion to approve the minutes of April 10, 2018, seconded by Legislator Sullivan, and carried.

Chair Sauerbrey stated that all Legislative Committees met this month and the minutes are or will be on file with the Clerk of the Legislature.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. 106-18

APPOINT MEMBER TO THE TIOGA COUNTY
PLANNING BOARD

WHEREAS: Jim Tornatore has resigned from the Tioga County Planning Board in an Alternate At-Large position for which his term expires on 12/31/2019; and

WHEREAS: Mike Reynolds is willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby appoint Mike Reynolds to the Tioga County Planning Board as an At-Large Alternate to fulfill Jim Tornatore's unexpired term of 1/1/2017 – 12/31/19, effective 5/16/2018.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 107-18 MORTGAGE TAX DISTRIBUTION

RESOLVED: That the mortgage tax report for the period October 1, 2017 to March 31, 2018 be and it hereby is accepted; further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

Barton (Town)	\$ 22,037.57
Berkshire (Town)	7,630.15
Candor (Town)	14,941.48
Candor (Village)	2,757.35
Newark Valley (Town)	12,711.83
Newark Valley (Village)	4,180.81
Nichols (Town)	9,991.41
Nichols (Village)	959.87
Owego (Town)	99,620.36
Owego (Village)	24,580.96
Richford (Town)	3,419.01
Spencer (Town)	11,698.47
Spencer (Village)	1,357.24
Tioga (Town)	17,261.56
Waverly (Village)	<u>20,199.77</u>
	\$253,347.84

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 108-18 *APPROPRIATION OF FUNDS AND AMEND 2018 BUDGET PUBLIC HEALTH*

WHEREAS: Tioga County Public Health has been awarded funding from the Pickert-Hickock Fund of the Community Foundation for South Central New York; and

WHEREAS: The funding is designated for the purchase of approved program related deliverables; and

WHEREAS: Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That the 2018 budget be amended and funding be appropriated as follows:

From: A4053 422800	Grants: Community Health	\$ 5,000
To: A4053 540640	Supplies (not office)	\$ 5,000

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 109-18 *MODIFY 2018 BUDGET AND TRANSFER FUNDS TO CAPITAL OFFICE OF EMERGENCY SERVICES*

WHEREAS: Resolution #260-17 awarded the Office of Emergency Services a 2017 State Homeland Security Grant in the amount of \$69,980; and

WHEREAS: The grant budget has been amended to reflect the purchase of a vehicle and an emergency notification system; therefore be it

RESOLVED: That the 2018 budget be modified and transfer of funds be made as below:

FROM:

A3360 433567 SHS17 Homeland Security Grant 2017 Revenue \$41,250

TO:

H3360 433567 SHS17 Homeland Security Grant 2017 Revenue \$41,250

FROM:

A3360 540140 SHS17 Homeland Security Grant Contracted Service \$41,250

TO:

H3360 520060 SHS17 Homeland Security Grant Car/Truck \$41,250

FROM:

A3360.540140 SHS17 Homeland Security Grant Contracted Services \$ 2,000

TO:

A3360 520090 SHS17 Homeland Security Grant Computer \$ 2,000

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Standing.

REFERRED TO:

PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 110-18

TRANSFER FUNDS/FUND SELF-INSURANCE PLAN RESERVE

WHEREAS: The Tioga County Youth Board has reviewed 2018 applications for funding which are consistent with guidelines previously presented to the Legislative Committee; now therefore be it

RESOLVED: That the following programs recommended by the Tioga County Youth Board for program year 2018 be approved by the Tioga County Legislature in the amounts indicated:

Cornell Cooperative Extension 4H Summer Youth Enrichment	\$ 5,000
Big Brothers Big Sisters Mentoring	\$ 5,000
Village of Newark Valley Summer Rec	\$ 2,200
Cornell Cooperative Extension Family Resource Center	\$ 7,000
Spencer Van-Etten Schools PAVE	\$ 5,500
Tioga Central Schools Summer Rec	\$ 8,000
Village of Waverly Summer Rec	\$ 5,000
Town of Owego Summer Camp	<u>\$ 3,800</u>
Total Allocations	\$41,500

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standingger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Standingger.

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. 112-18 *AUTHORIZE THE SUBMISSION OF
PTS (POLICE TRAFFIC SERVICES)
GRANT APPLICATION
SHERIFF'S OFFICE*

WHEREAS: The NYS Governor's Traffic Safety Council has announced a FY'18 PTS (Police Traffic Services) grant; and

WHEREAS: Applications for this grant must be received no later than May 1, 2018; and

WHEREAS: County Policy #47 requires that a resolution be approved before any such grant applications are submitted; therefore be it

RESOLVED: That the Tioga County Sheriff's Office be authorized to submit the appropriate grant application for the purpose of securing this funding, and authorizes the Chair of the Legislature to sign such application.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Huttleston.

REFERRED TO:

ITCS COMMITTEE AND ED&P COMMITTEE

RESOLUTION NO. 113-18

*AUTHORIZE NYS DOS LOCAL GOVERNMENT
EFFICIENCY PROGRAM GRANT
APPLICATION FOR COUNTYWIDE
INFORMATION TECHNOLOGY AND
COMMUNICATION SERVICES (ITCS)*

WHEREAS: Tioga County Department of Information Technology and Communication Services (TCITCS) proposes to make application to the NYS Department of State Local Government Efficiency (LGE) Program through the 2018 Consolidated Funding Application cycle; and

WHEREAS: The purpose of said grant is to fund the provision of ITCS services to participating municipalities via the Tioga County ITCS Department, including any equipment and professional services needed; and

WHEREAS: This grant project will test the efficacy, efficiency and cost savings of the Tioga County ITCS Department providing professional ITCS services to each participating municipality; and

WHEREAS: Participating municipalities are not bound by any dollar figures or details in the grant application as the results are all subject to negotiation and vote of each participating municipality's governing board; and

WHEREAS: Said grant application allows for funding up to \$200,000 per participating municipality and is due by July 27th, 2018; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes said grant in an amount not to exceed \$3,200,000 and authorizes the Legislature Chair to sign any and all paperwork associated with the application, contingent upon review and approval by the County Attorney.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Standing moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 114-18 *REAUTHORIZE CONTRACT
SUPERIOR GROUP
TIOGA CAREER CENTER*

WHEREAS: Broome & Tioga Counties, in partnership through the Broome/Tioga Workforce Development Board, provides for the delivery of employment and training services under the Workforce Innovation Opportunity Act 2015; and

WHEREAS: The Tioga Career Center continues to have a need for a Resource Room Clerk to assist individuals in the Career Center's Resource Room with operation of computers and various computer programs, to instruct clients on how to use NYS Dept of Labor job site, and to assist clients in accessing employment opportunities; and to assist Workforce staff and businesses in maintaining current job listings; and

WHEREAS: Superior Group is able to provide such services for the Tioga Career Center, from July 1, 2018 to June 30, 2019, and said contract is to be funded entirely by the Workforce Innovation Opportunity Act; and

WHEREAS: The funds necessary for said contract were included in the WIOA PY 2018 Budget under the WIOA Grant; and

WHEREAS: The Supervisor of the Tioga Career Center is authorized to enter into such contract as indicated; and

WHEREAS: Said contract would provide for compensation at the bill rate of \$13.31 per hour from 7/1/18-12/30/18, and \$14.20 per hour from 12/31/18-6/30/19 at a maximum of 25 hours per week; therefore be it

RESOLVED: That the Tioga County Legislature authorize the Supervisor of Tioga Career Center to enter into a contract, upon approval by the County Attorney, with Superior Group at the above bill rate(s) effective July 1, 2018 through June 30, 2019.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO:

LEGAL/FINANCE

RESOLUTION NO. 115-18

*AUTHORIZE EXECUTION OF
COOPERATIVE AGREEMENTS
BETWEEN THE LAW DEPARTMENT,
ITCS, SHERIFF, PUBLIC HEALTH, DSS,
AND MENTAL HYGIENE*

WHEREAS: Tioga County has implemented a Direct Charge Pilot Program that will maximize State reimbursement for legal and IT expenses while eliminating the administrative burden of charging all departments for those expenses; and

WHEREAS: The Law Department and ITCS will directly charge the Department of Social Services, Public Health and Mental Hygiene for its services and support pursuant to Cooperative Agreements; and

WHEREAS: The Sheriff's Department will directly charge the Department of Social Services for security services, escort, protection and transport services; therefore be it

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the Law Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the ITCS Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute a Cooperative Agreement between the Sheriff's Department and DSS; and be it further

RESOLVED: That the Cooperative Agreements between DSS and the Law Department, ITCS and Sheriff shall be submitted to the New York State Office of Temporary and Disability Assistance and the Office of Children and Family Services for approval.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Weston.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 116-18 *AMEND EMPLOYEE HANDBOOK:
TRAVEL POLICY AND PROCEDURES*

WHEREAS: Section VI. Travel Procedures a. Travel Policy and Procedures Section VI. B. Transportation Expenses Allowed needs to be updated to clarify use of personally-owned vehicles and County-owned vehicles; therefore be it

RESOLVED: That Section VI. Travel Procedures a. Travel Policy and Procedures (formerly policy 11) Section VI. B. be amended effective May 16, 2018 as follows:

Section VI. B. – Transportation Expenses Allowed

“Without department head approval, employees are not permitted to use personally-owned vehicles on official County business and receive reimbursement for such use when the employee has, or has access to, a County-owned vehicle. (Accessibility for government vehicles will be controlled by department heads.) Reimbursement for use of personal automobile to travel on County business will be based solely on the mileage reimbursement rate established by the County Legislature. The mileage reimbursement rate will be allowed for the driver of the vehicle only, regardless of the number of employees traveling in the same vehicle on the same trip. To maximize savings to the County, employees traveling in the same vehicle to the same destination are encouraged to car pool whenever possible.”

And be it further

RESOLVED: That the remainder of Section VI. Travel Procedures a. Travel Policy and Procedures is unchanged.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: LEGAL/FINANCE

RESOLUTION NO. 117-18 AMEND EMPLOYEE HANDBOOK:
ACTIVE SHOOTER/LOCKDOWN
POLICY

WHEREAS: The Tioga County Sheriff's Office personnel have been certified to provide ALERRT CRASE training for County employees; and

WHEREAS: ALERRT CRASE training is a civilian version of Active Shooter training that uses terminology different from the existing Active Shooter/Lockdown Policy; and

WHEREAS: The Active Shooter/Lockdown Policy should be in alignment with the ALERRT CRASE training provided to County employees; therefore be it

RESOLVED: That Section IX. Safety Rules n. Active Shooter/Lockdown Policy IV. Procedures B. Immediate Vicinity Actions be amended as follows:

B. Immediate Vicinity Actions

If you are within the immediate vicinity of an active shooter you must take immediate action in an effort to protect yourself. AVOID, DENY, AND/OR DEFEND.

1. AVOID. Move away from the source of the threat as quickly as possible. If there is an immediate and safe way out, then attempt to evacuate. This is your first and best option. Once you feel you're safe, immediately call 911 or attempt to alert law enforcement. Once you are in a safe place, remain there until instructed to do otherwise by law enforcement.
2. DENY. Keep distance and barriers between yourself and the threat. If evacuation is not possible, find a place to hide which provides immediate cover and concealment from the threat.
 - a. Go to the nearest room. Close and lock or barricade the door if possible.
 - b. Keep concealed and quiet and remain still until directed by law enforcement.
3. DEFEND. As a last resort and only if you can't Avoid or Deny, be prepared to defend yourself. Physically engage the shooter in an effort to incapacitate them or to facilitate your safe evacuation.
 - a. Commit and act with aggression by any means to incapacitate the shooter.

- b. When you can do so safely, immediately call 911 or attempt to alert law enforcement.

And be it further

RESOLVED: That the remainder of Section IX. Safety Rules n. Active Shooter/Lockdown Policy is unchanged.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Standing moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 118-18 CREATE AND FILL CLERK (SEASONAL) POSITION
PUBLIC HEALTH

WHEREAS: Due to scheduled leaves of absences over the next few months, the Public Health Department has identified the need to employ a temporary clerical position during the summer; and

WHEREAS: Public Health has funds available in the 2018 budget due to position vacancies to cover the expenditures of such employment; therefore be it

RESOLVED: That the Public Health Director is hereby authorized to create and fill one (1) temporary full-time Clerk (Seasonal) position effective May 16, 2018 through August 31, 2018 at an hourly rate of \$11.40.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Weston moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: ED&P LEGISLATIVE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 120-18 *ABOLISH/CREATE POSITION AND AUTHORIZE
APPOINTMENT OF ECONOMIC DEVELOPMENT
SPECIALIST
ECONOMIC DEVELOPMENT & PLANNING*

WHEREAS: Per resolution 317-17, the Tioga County Legislature authorized the hire of an Economic Development Specialist (PT) at an annual base salary amount not to exceed \$19,500; and

WHEREAS: The Director of Economic Development and Planning has expressed a desire to adjust the position to full time at an annual 2018 base salary amount of \$42,787; and

WHEREAS: the Tioga County Industrial Development Agency has expressed a commitment to partner with the County by providing funding to fill the budgetary gap in the year 2018 in an amount not to exceed \$10,400 and in the year 2019 in an amount not to exceed \$26,700; and

WHEREAS: The Legislature reserves the right to re-evaluate the need for the position at the time of 2020 budget planning; and

WHEREAS: The Director of Economic Development and Planning has identified a qualified candidate after conducting interviews; and

WHEREAS: The candidate would be hired provisionally until it is determined that he has met the civil service exam requirements; therefore be it

RESOLVED: That one vacant part-time position of Economic Development Specialist be abolished and one full-time position of Economic Development Specialist (Non-Union salary range \$42,787-52,787) be created effective May 31, 2018; and be it further

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to appoint Zackary A. Baker as a full time Economic Development Specialist with a start date not prior to June 1, 2018, at an annual non-union salary of \$42,787; and be it further

RESOLVED: That the Economic Development and Planning Department's 2018 authorized full-time headcount shall be adjusted to 7 and its part-time headcount shall be adjusted to 0; and be it further

RESOLVED: That this appointment is subject to entering into a Memo of Understanding between Tioga County and the Economic Development and Planning Dept. concerning the funding for 2018 and 2019.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 121-18 *CREATE POSITION AND AUTHORIZE APPOINTMENT
OF FULL-TIME MOTOR VEHICLE EXAMINER
COUNTY CLERK'S OFFICE*

WHEREAS: The County Clerk's Office, Department of Motor Vehicles had a full-time Motor Vehicle Examiner position that was abolished in December 2015; and

WHEREAS: The County Clerk has expressed a desire to reinstate the full-time position at an annual 2018 base salary amount of \$26,724; and

WHEREAS: The reason for this request is based upon notable increase in the volume of customers at the DMV as well the increase in time required to process the new Federal Real ID and Enhanced Driver's License transactions; and

WHEREAS: The Legislature is supportive of said increase in manpower; therefore be it

RESOLVED: That one full-time position of Motor Vehicle Examiner (CSEA Salary Grade IV \$26,724-27,424) be created with authorization to fill no sooner than May 29, 2018; and be it further

RESOLVED: That the County Clerk's 2018 authorized full-time headcount shall be adjusted to 11 and its part-time headcount shall be 2.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 122-18 *AUTHORIZING SALARY ADJUSTMENT AND LUMP SUM COMPENSATION TO BRITTANY WOODBURN*

WHEREAS: Brittany Woodburn's hire date was December 28, 2015 at the base salary range rate of \$39,779.00; and

WHEREAS: The Tioga County Legislature made an adjustment to increase the base salary range to \$41,370.00 effective January 1, 2016; and

WHEREAS: A similar adjustment was not made to the base rate of Brittany Woodburn; and

WHEREAS: The Tioga County Legislature made subsequent adjustments to the base salary range that were not reflected in Ms. Woodburn's salary in 2017 and 2018; therefore be it

RESOLVED: That the Tioga County Legislature agrees to adjust Brittany Woodburn's annual salary to \$44,768.00 effective June 4, 2018; and be it further

RESOLVED: That the Tioga County Legislature agrees to a lump sum compensation to Brittany Woodburn in the amount of \$3,952.00 to account for the lost salary between January 2016 and June 2018.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Roberts moved for the adoption of the following resolution, seconded by Legislator Huttleston.

REFERRED TO: PUBLIC WORKS
PERSONNEL

RESOLUTION NO. 123-18 CREATE AND FILL HIGHWAY WORKER
(SEASONAL) POSITION
PUBLIC WORKS

WHEREAS: Due to an extended leave of absence within the Public Works Department, there is a need for an additional seasonal Highway Worker (Seasonal) for 2018; and

WHEREAS: The Commissioner of Public Works has budgeted money to cover expenditures of such employment; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to create and fill an additional temporary full-time Highway Worker (Seasonal) position effective May 16, 2018 through October 12, 2018 at an hourly rate of \$10.40, however no more than 960 hours may be worked May 16, 2018 – October 12, 2018.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standing and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

Legislator Hollenbeck made a motion to have the following late-filed resolution considered, seconded by Legislator Sullivan and carried.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. 124-18 *CREATE AND FILL TEMPORARY, FULL-TIME
CLERK (SEASONAL) POSITION
TREASURER'S OFFICE*

WHEREAS: Legislative approval is required for the creation of any new positions within Tioga County; and

WHEREAS: The Treasurer's Office has a need to hire a temporary, full-time Clerk to work during the summer season to provide clerical support within the office; and

WHEREAS: The Treasurer appropriately budgeted for said position in the approved 2018 budget; and

WHEREAS: Following recruitment, a qualified candidate has been identified; therefore be it

RESOLVED: That the Treasurer is hereby authorized to create one (1) temporary, full-time position of Clerk (Seasonal) at the 2018 established rate of \$11.40/hour; and be it further

RESOLVED: That Marissa Potter shall be hired to fill said position effective May 29, through August 31, 2018.

ROLL CALL VOTE

Yes – Legislators Weston, Hollenbeck, Huttleston, Sauerbrey, Roberts, Standinger and Sullivan

No – None.

Absent – Legislators Monell and Mullen.

RESOLUTION ADOPTED.

The meeting was adjourned at 12:56 P.M.