

INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES
December 5, 2017

Legislators Present: Loretta Sullivan, Tracy Monell, Mike Roberts, Richard Huttleson and Martha Sauerbrey

Meeting Date and Time: December 5, 2017 at 10:45AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services, Sue Haskett, ISO and Chris Silvestri.

A motion was made by Legislator Monell to accept last month's Committee Meeting minutes and seconded by Legislator Huttleson.

Budget Status:

Mr. Camin stated that the budget is looking good.

Status of Projects:

a. Fixed Assets: Mr. Camin stated that Mary Hogan is waiting for the Audit report for 2016. We also have to talk to the Auditors about some differences.

b. Miscellaneous:

1. Fiber Optics Ring: Mr. Camin went on a ride along with the company and talked about what needs to be done around the county.
2. Tax Software: Allen Tunnel Corp. was awarded the bid. Mr. Camin stated that training for the software will begin next week.
3. Legislator Sullivan asked Mr. Camin about the additional speakers that HHS would like added. He stated that Mr. McCann has not gotten back to him. He will check with him after the test they are having on tomorrow.

4. Mr. Camin stated that Southern Tier Network had a meeting about money they had left. They are going to check to see if they would be able to build out in possible Spencer and William Donnelly Blvd. in Waverly with this money.
5. IT has been working on cleaning up the server rooms. They are getting rid of wires no longer needed and firing up loose wires to make the room neater.
6. Mr. Camin was approached by the Town of Owego, Village of Nichols and both the Village and Town of Candor about shared services. Mr. Camin will work up a quote for shared services after the first of year. There needs to be a discussion about this.

c. Open Discussion:

1. Mr. Camin stated that EMO would like to have an App for their department, however Mr. Camin feels that he can accomplish this by using what we already have on the website.
2. Ms. Haskett let the committee know that a camera in Mental Hygiene had to be adjusted slightly due to patient privacy.
3. Ms. Haskett will be meeting with the Sheriff's department to see how they handle the storing of the HIPPA records.
4. Mr. Camin and Ms. Haskett will meet with Mike Simmons about Disaster Recovery.

Meeting was adjourned at 11:31 AM

Respectfully Submitted
By
Christina M. Silvestri

