



**Democratic Commissioner** James C. E. Wahls  
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## ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, July 2, 2024

10:30 a.m.

### MINUTES

#### ATTENDEES

Legislators Dennis Mullen, Jake Brown, Ron Ciotoli, and Bill Standinger.  
Commissioner James Wahls, Deputy Commissioner James Hoover.  
Guests: Legislative Chair Martha Sauerbrey, Legislative Clerk Cathy Haskell,  
County Administrator Jackson Bailey.

#### APPROVAL OF JUNE MINUTES

Motion by Legislator Ciotoli. Second by Legislator Brown. All in favor. Carried.

#### FINANCIAL

YTD Budget Report was presented. Reimbursement received from Absentee Pre-Paid Postage Grant.

#### OLD BUSINESS

See June Minutes.

Bills have been created and transmitted to schools for school election services provided by TCBOE.

Highlights from the County Services Expo were reviewed – visits from Assemblyman Chris Friend, Legislator Barb Roberts. Not many people chose to participate in our mock election.

#### NEW BUSINESS

Deputy Commissioners will be attending an election security workshop & tabletop exercise on 7/25, hosted by NYS Board of Elections and CISA.

BOE has presented DPW / Buildings & Grounds with draft BOE floor plan to review for inclusion in capital projects. As our Board has grown over the past several years in terms of both staff and equipment, while space is hard to come by, the intent is to maximize efficient use of existing space and improve security of our workspace.

## PERSONNEL

Election Inspector Update: 63 appointed, 105 signed up for training – need 32 more to reach 2024 goal of 200, with 55 class openings remaining.

Commissioner Johnson is still planning to return July 15 from medical leave.

Applicant selected for vacant Democratic Election Clerk position, see resolution to appoint Julia Ferencik.

## RESOLUTIONS

Appoint Election Clerk PT – No discussion, unanimously approved by committee.

Meeting adjourned.